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**Regular Meeting**  
**Wednesday, February 16, 2022**  
**Agenda**  
**1:00pm – 4:00pm**

ANNOUNCEMENT No. 1: This meeting is being held pursuant to the procedures established in Assembly Bill 361 amending elements of the Brown Act effective October 1, 2021. All Board members may attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

ANNOUNCEMENT No. 2: The public will have access to the First 5 Nevada County Commission meeting through Zoom Teleconferencing. If you are joining the meeting via Zoom and wish to make a comment on an item, press the “raise a hand” button.

- 1. Call to Order**
- 2. Approval of Agenda— ACTION – Attachment 1**
- 3. Introductions**
- 4. Public Comment**
- 5. Commissioner Comment**
- 6. Approval of Minutes for December 15, 2021 Regular Meeting – ACTION – Attachment 2**
- 7. Fiscal Review – ACTION – Attachment 3**  
The Commission will review the fiscal reports and credit card statements through December 2021.
- 8. Quarter 2 Reports - DISCUSSION – Attachment 4**  
The Commission will review a report based on the Quarter 2 performance reports submitted in Persimmony.
- 9. Contractor Report —DISCUSSION**  
Laura Harter, PARTNERS FRC, will report out on their First 5 funded activities
- 10. Contractor Report —DISCUSSION**  
Anibal Cordoba-Sosa, Sierra Community House, will report out on their First 5 funded activities
- 11. Personnel Policy Review – ACTION – Attachment 5**  
The Commission will review and approve changes to the Sexual Harassment Policy in the Personnel

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Ryan Gruver  
Commission Chair  
Director,  
Nevada County Health  
& Human Services  
Agency

Sue Hoek  
Vice-Chair  
Nevada County  
Supervisor,  
District 4

Phebe Bell  
Director, Behavioral  
Health  
Nevada County  
Health and Human  
Services Agency

Laura Brown  
Executive Director,  
Excellence in Education  
Foundation

Scott W. Lay  
Nevada County  
Superintendent of Schools

Manual

### **12. Remote Teleconference Meeting – ACTION**

Shall the First 5 Nevada County Commission approve re-authorizing remote teleconference meetings for the Regular Commission Meeting scheduled on April 20, 2022 because the Commission determines at this time the meeting may be held during a proclaimed State of Emergency, and State or Local Officials have imposed or recommended measures to promote social distancing?

### **13. Executive Director’s Report—DISCUSSION - Attachment 6**

The Executive Director will share highlights from her written report.

Correspondence—

- Staff was featured in The Union alongside the individuals who run the Nevada County Diaper Project: <https://www.theunion.com/news/diaper-project-receives-sizable-grant/>
- Staff was also approached to participate in a Parenting Summit that Nevada County Media is organizing with local providers and parents. Potential discussion topics include: navigating the Covid-19 pandemic, upcoming family-friendly events, local parenting and family resources, and educational opportunities for local youth

### **Adjournment**

Next meeting: Wednesday, April 20, 2022 – Location TBD – Planned Truckee meeting at TTUSD

This agenda was posted on the web at [www.first5nevco.com](http://www.first5nevco.com). Posted on February 11, 2022.

Upon request, First 5 Nevada County will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A request should include your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service. We will process your request as quickly as possible. Requests should be sent to: Melody Easton at First 5 Nevada County, 380 Crown Point Circle, Grass Valley, CA 95945, or [rosemary@first5nevco.org](mailto:rosemary@first5nevco.org).

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**Regular Meeting**  
**Wednesday, December 15, 2021**  
**Minutes**  
**1:00pm – 4:00pm**

**1. Call to Order**

*1:02 pm*

**2. Approval of Agenda— ACTION – Attachment 1**

*Motion was made to approve the agenda (Motion/Second/Carry) Sue Hoek/Ryan Gruver (5/0)*

**3. Introductions**

*Commissioner: Scott Lay, Ryan Gruver, Sue Hoek, Phebe Bell, Laura Brown*

*Staff: Melody Easton, Rosemary Gonzalez*

*Public Members: Cindy Maciel, Marina Bernheimer*

**4. Public Comment**

*Cindy Maciel wanted to thank everyone for all the support everyone is willing to give. Due to the pandemic and all the virtual meetings.*

**5. Commissioner Comment**

*Sue Hoek commented that it has been a pleasure working with everyone. Ryan Gruver commented the same, as well as Scott Lay.*

**6. Approval of Minutes for August 18, 2021, Regular Meeting – ACTION – Attachment 2**

*Motion was made to approve the August 18, 2021, minutes. (Motion/Second/Carry) Ryan Gruver/Laura Brown (5-0)*

**7. Fiscal Review – ACTION – Attachment 3**

*The Commission will review the fiscal reports and credit card statements through October 2021.*

*Motion was made to approve the fiscal reports and credit card statements. (Motion/Second/Carry) Laura Brown/Sue Hoek (5-0)*

**8. End of Year Reports from Funded Partners – DISCUSSION – Attachment 4**

*The Commission will review the 2020-2021 year-end reports from the funded partners. These reports contribute to the completion of the First 5 California Annual Report, due October 31, 2021.*

*During the discussion about the End of Year Report for Funded Partners, Scott Lay would like a copy of the Reports for his office.*

**9. Quarter 1 Reports - DISCUSSION - Attachment 5**

*The Commission will review a report based on the Quarter 1 performance reports submitted in Persimmony.*

*Melody Easton explained to the commissioners how the performance reports work.*

**10. Contractor Report —DISCUSSION**

Cindy Maciel from Tahoe Truckee Unified School District will report out on their First 5 funded activities  
*Cindy Maciel gave a presentation for Tahoe Truckee Unified School District, School Readiness Program. Commissioners were very impressed with the presentation.*

**11. PUBLIC HEARING: First 5 Nevada Conflict of Interest Policy – ACTION – Attachment 6**

The Commission is asked to take public testimony and adopt the revised policy.  
*0 Public Comment. Motion was made to adopt the revised First 5 Nevada Conflict of Interest Policy. (Motion/Second/Carry) Ryan Gruver/Sue Hoek (5-0)*

**12. PUBLIC HEARING: First 5 Nevada Contracts and Procurement Policy – ACTION – Attachment 7**

The Commission is asked to take public testimony and adopt the revised policy.  
*0 Public Comment. Motion was made to adopt the revised First 5 Nevada Contracts and Procurement Policy. (Motion/Second/Carry) Sue Hoek/Laura Brown (5-0)*

**13. PUBLIC HEARING: First 5 Nevada Annual Audit Report – ACTION – Attachment 8**

The Commission is asked to take public testimony and adopt the annual audit report.  
*0 Public Comment. Motion was made to adopt the Annual Audit Report. (Motion/Second/Carry) Ryan Gruver/Sue Hoek (5-0)*

**14. PUBLIC HEARING: First 5 Nevada Annual Report to First 5 California – ACTION – Attachment 9**

The Commission is asked to take public testimony and adopt the annual report that was submitted to First 5 California.  
*0 Public Comment. Motion was made to adopt the Annual Report to First 5 California. (Motion/Second/Carry) Ryan Gruver/Sue Hoek (5-0)*

**15. Election of Officers— ACTION**

The Commission will elect a Chair and Vice-Chair to serve in 2022-2023.  
*Scott Lay made a motion for Ryan Gruver to be Chair (Motion/Second/Carry) Scott Lay/Sue Hoek (4-0)  
Ryan Gruver made motion for Sue Hoek to be Vice-Chair (Motion/Second/Carry) Ryan Gruver/Phebe Bell (4-0)*

**16. Executive Director's Report—DISCUSSION - Attachment 10**

The Executive Director will share highlights from her written report.

**17. Diversity, Equity, and Inclusion Training Opportunity – ACTION – Attachment 11**

The Commission will review a request for funding to support Diversity, Equity, and Inclusion training in partnership with SNCS and the Nevada County Local Planning Council. The request of the Commission is \$4400.  
*Motion was made to fund the Diversity, Equity, and Inclusion Training in Partnership with SNCS and the Nevada County Local Planning Council. (Motion/Second/Carry) Phebe Bell/Ryan Gruver (5-0)*

Correspondence—NONE

**Adjournment**

*2:28 pm*

**Next meeting: Wednesday, February 16, 2022 – Eric Rood Administrative Center 950 Maidu Avenue Nevada City, CA 95959**

**First 5 Nevada County  
November 2021**

REVENUE	Nov-21	Y-T-D	Budget	% Budget	% Year	
Prop. 10 Tobacco Tax	124,086	106,764	577,742	18%	42%	(3)
Contribs.-Foundation/Other	0	0	0	0%	42%	
Augmentation(Small Pop. Grant)	0	12,000	149,199	8%	42%	
Collaborative/CAPC	0	0	72,314	0%	42%	
Kids Corner	0	10,700	10,000	107%	42%	
IMPACT funding from Placer Cty	0	11,871	18,000	66%	42%	
Other	0	0	0	0%	42%	
Interest Income		1,703	2,358	72%	42%	(3)
<b>TOTAL REVENUE:</b>	<b>124,086</b>	<b>143,038</b>	<b>829,613</b>	<b>17%</b>	<b>42%</b>	

**EXPENDITURES**

Contracts: External Programs	112,997	31,640	528,699	0	42%	(1)
Community Programs						
Comm. Projects/Other	889	910	1,000	91%	42%	
Kids' Corner	0	4,197	7,000	60%	42%	
Impact	0	3,750	18,000	21%	42%	
HV Collaborative	0	0	800	0%	42%	(2)
Persimmony Database	0	10,500	10,500	100%	42%	
Car Seats	0	0	1,000	0%	42%	
Food for IMPACT	0	0	3,000	0%	42%	
Evaluation Expenses	0	0	7,000	0%	42%	
Salaries & Benefits	18,875	75,500	212,057	36%	42%	
Services & Supplies	9,885	31,844	44,013	72%	42%	
<b>TOTAL EXPENDITURES:</b>	<b>142,645</b>	<b>158,340</b>	<b>833,069</b>	<b>19%</b>	<b>42%</b>	

**EXCESS (DEFICIT) OF REVENUE TO EXPENDITURES:**                   **(18,559)**           **(15,302)**           **(3,456)**

**Planned FY 22- Drawdown**                   **61,167**

**Notes:**

- (1) June expense booked in June as Accrued.  
Reversed in July
- (2) Sals. & Benefits corrected to include HV Collaborative.
- (3) SMIF payments are counted as Tobacco Tax on Nev.Cnty reports.  
S/B Interest payments

First 5 Nevada County  
Profit & Loss by Class  
November 2021

	HV Collaborative	Program	Sal. Svc. Supl.	TOTAL
Ordinary Income/Expense				
Income				
4501 · Tobacco Tax Revenue	0.00	0.00	124,086.06	124,086.06
Total Income	0.00	0.00	124,086.06	124,086.06
Expense				
6200 · Grants Expense		112,996.79		112,996.79
6205 · Contracts	0.00		0.00	
Total 6200 · Grants Expense	0.00	112,996.79	0.00	112,996.79
6240 · Community Project	0.00	888.52	0.00	888.52
6380 · County Support Services-1/4-ly	0.00	0.00	1,077.30	1,077.30
6390 · (Indirect) Support to NCSoS-Mo.	0.00	0.00	1,510.00	1,510.00
6400 · Computer Expenses	0.00	0.00	83.99	83.99
6520 · Office and Operating Supplies	0.00	0.00	159.10	159.10
6660 · Meeting and Event Expenses	0.00	0.00	62.86	62.86
6800 · Accounting Fees	0.00	0.00	450.00	450.00
6840 · Audit	0.00	0.00	6,500.00	6,500.00
6900 · Miscellaneous Expenses	0.00	0.00	41.92	41.92
7000 · Salaries	3,969.33	0.00	9,776.26	13,745.59
7020 · Fringe Benefits				
7021 · Medical/Health Insurance	951.23	0.00	643.22	1,594.45
7022 · Medicare	52.14	0.00	136.82	188.96
7023 · Retirement	909.37	0.00	2,239.75	3,149.12
7025 · Worker's Compensation	36.32	0.00	95.31	131.63
7026 · Other Fringe Benefits	17.98	0.00	47.30	65.28
Total 7020 · Fringe Benefits	1,967.04	0.00	3,162.40	5,129.44
Total Expense	5,936.37	113,885.31	22,823.83	142,645.51
Net Ordinary Income	-5,936.37	-113,885.31	101,262.23	-18,559.45
Net Income	<b>-5,936.37</b>	<b>-113,885.31</b>	<b>101,262.23</b>	<b>-18,559.45</b>

First 5 Nevada County  
 Profit & Loss by Class  
 July through November 2021

2:26 PM  
 01/05/22  
 Accrual Basis

Ordinary Income/Expense	Augmentation	HV Collaborative	Impact	Program	Sal. Svc. Supl.	TOTAL
<b>Income</b>						
4300 · Kids Corner Contributions	0.00	0.00	0.00	10,700.00	0.00	10,700.00
4400 · IMPACT Program	0.00	0.00	0.00	0.00	11,871.27	11,871.27
4501 · Tobacco Tax Revenue	0.00	0.00	0.00	0.00	106,430.16	106,430.16
4505 · Augmentation(Small County Pop.)	12,000.00	0.00	0.00	0.00	0.00	12,000.00
4900 · Interest Income	0.00	0.00	0.00	0.00	2,036.98	2,036.98
<b>Total Income</b>	<b>12,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,700.00</b>	<b>120,338.41</b>	<b>143,038.41</b>
<b>Expense</b>						
6200 · Grants Expense						
6205 · Contracts	0.00	0.00	0.00	27,839.39	3,800.00	31,639.39
6200 · Grants Expense - Other	0.00	0.00	0.00	0.00	21.00	21.00
<b>Total 6200 · Grants Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27,839.39</b>	<b>3,821.00</b>	<b>31,660.39</b>
6240 · Community Project						
6241 · Community Events/Kids Corner	0.00	0.00	0.00	4,196.93	0.00	4,196.93
6240 · Community Project - Other	0.00	0.00	0.00	888.52	0.00	888.52
<b>Total 6240 · Community Project</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,085.45</b>	<b>0.00</b>	<b>5,085.45</b>
6380 · County Support Services-1/4-ly	0.00	0.00	0.00	0.00	1,077.30	1,077.30
6390 · (Indirect) Support to NCSoS-Mo.	0.00	0.00	0.00	0.00	6,040.00	6,040.00
6400 · Computer Expenses	0.00	0.00	0.00	0.00	643.36	643.36
6421 · Services & Supplies (Impact)						
6422 · Consulting-IMPACT	0.00	0.00	3,750.00	0.00	0.00	3,750.00
<b>Total 6421 · Services &amp; Supplies (Impact)</b>	<b>0.00</b>	<b>0.00</b>	<b>3,750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,750.00</b>
6480 · Insurance	0.00	0.00	0.00	0.00	1,769.40	1,769.40
6520 · Office and Operating Supplies	0.00	0.00	0.00	0.00	316.92	316.92
6620 · Memberships and Subscriptions	0.00	0.00	0.00	0.00	3,988.00	3,988.00
6640 · Website	0.00	0.00	0.00	0.00	13.00	13.00
6650 · Technical Assistance	0.00	0.00	0.00	0.00	10,500.00	10,500.00
6660 · Meeting and Event Expenses	0.00	0.00	0.00	0.00	62.86	62.86
6700 · Travel and Training	0.00	0.00	0.00	0.00	45.00	45.00
6800 · Accounting Fees	0.00	0.00	0.00	0.00	1,490.00	1,490.00
6840 · Audit	0.00	0.00	0.00	0.00	6,500.00	6,500.00
6900 · Miscellaneous Expenses	0.00	0.00	0.00	0.00	9,898.65	9,898.65
7000 · Salaries	0.00	7,938.66	0.00	0.00	47,043.70	54,982.36

**First 5 Nevada County  
Profit & Loss by Class  
July through November 2021**

	Augmentation	HV Collaborative	Impact	Program	Sal. Svc. Supl.	TOTAL
<b>7020 · Fringe Benefits</b>						
7021 · Medical/Health Insurance	0.00	1,896.16	0.00	0.00	4,177.93	6,074.09
7022 · Medicare	0.00	104.28	0.00	0.00	651.56	755.84
7023 · Retirement	0.00	1,818.74	0.00	0.00	10,777.74	12,596.48
7025 · Worker's Compensation	0.00	72.64	0.00	0.00	453.88	526.52
7026 · Other Fringe Benefits	0.00	35.96	0.00	0.00	528.87	564.83
<b>Total 7020 · Fringe Benefits</b>	<b>0.00</b>	<b>3,927.78</b>	<b>0.00</b>	<b>0.00</b>	<b>16,589.98</b>	<b>20,517.76</b>
<b>Total Expense</b>	<b>0.00</b>	<b>11,866.44</b>	<b>3,750.00</b>	<b>32,924.84</b>	<b>109,799.17</b>	<b>158,340.45</b>
<b>Net Ordinary Income</b>	<b>12,000.00</b>	<b>-11,866.44</b>	<b>-3,750.00</b>	<b>-22,224.84</b>	<b>10,539.24</b>	<b>-15,302.04</b>
<b>Net Income</b>	<b>12,000.00</b>	<b>-11,866.44</b>	<b>-3,750.00</b>	<b>-22,224.84</b>	<b>10,539.24</b>	<b>-15,302.04</b>



**First 5 Nevada County  
Expenses by Vendor Detail 2021-2022  
November 2021**

	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Class</u>	<u>Amount</u>
<b>All Season Awards</b>					
Total All Season Awards	11/10/2021	Name Plate: Phebe Bell	6660 · Meeting and Event Expenses	Sal. Svc. Supl.	34.68
<b>Amazon</b>					<u>34.68</u>
Total Amazon	11/10/2021	Coffee Creamer for office	6520 · Office and Operating Supplies	Sal. Svc. Supl.	24.13
<b>Carbonite</b>					
Total Carbonite	11/10/2021	Coffee for Office	6520 · Office and Operating Supplies	Sal. Svc. Supl.	92.78
<b>Cardmember Service</b>					
Total Cardmember Service	11/10/2021	Coffee Creamser	6520 · Office and Operating Supplies	Sal. Svc. Supl.	32.00
<b>Child Abuse Prevention Council</b>					
Total Child Abuse Prevention Council	11/10/2021	Coffee Creamer	6520 · Office and Operating Supplies	Sal. Svc. Supl.	10.19
<b>Child Advocates of Nevada County</b>					<u>159.10</u>
Total Child Advocates of Nevada County	11/10/2021	Renewal of back up program	6400 · Computer Expenses	Sal. Svc. Supl.	83.99
<b>Crisis Intervention Services</b>					
Total Crisis Intervention Services	11/10/2021	Late fee	6900 · Miscellaneous Expenses	Sal. Svc. Supl.	35.00
<b>Dollar Tree</b>					
Total Dollar Tree	11/10/2021	Interest fee	6900 · Miscellaneous Expenses	Sal. Svc. Supl.	6.92
<b>Jensen Smith</b>					<u>41.92</u>
Total Jensen Smith	11/10/2021	L109	6205 · Contracts	Program	3,027.54
<b>Julie Austin</b>					
Total Julie Austin	11/10/2021	L107 Qtr 1	6205 · Contracts	Program	3,027.54
<b>NCSOs</b>					
Total NCSOs	11/10/2021	L104	6205 · Contracts	Program	8,091.91
	11/10/2021	Program accessories	6240 · Community Project	Program	17.76
	11/08/2021	6/30/21 Audit	6840 · Audit	Sal. Svc. Supl.	6,500.00
	11/08/2021	October Bookkeeping	6800 · Accounting Fees	Sal. Svc. Supl.	450.00
	11/08/2021	June hours & benefits/6% indirect	6240 · Community Project	Program	670.26
	11/08/2021	October Salary Easton	7000 · Salaries	Sal. Svc. Supl.	7,582.90
	11/08/2021	October Gonzalez	7000 · Salaries	Sal. Svc. Supl.	2,193.36
	11/08/2021	October Burke	7000 · Salaries	HV Collaborative	3,969.33

**First 5 Nevada County  
Expenses by Vendor Detail 2021-2022  
November 2021**

Date	Memo	Account	Class	Amount
11/08/2021	October retirement - Burke	7023 · Retirement	HV Collaborative	909.37
11/08/2021	October retirement - Easton	7023 · Retirement	Sal. Svc. Supl.	1,737.25
11/08/2021	October retirement - Gonzalez	7023 · Retirement	Sal. Svc. Supl.	502.50
11/08/2021	October Medicare - Burke	7022 · Medicare	HV Collaborative	52.14
11/08/2021	October Medicare - Easton	7022 · Medicare	Sal. Svc. Supl.	106.50
11/08/2021	October Medicare - Gonzalez	7022 · Medicare	Sal. Svc. Supl.	30.32
11/08/2021	October H/W Gonzalez	7021 · Medical/Health Insurance	HV Collaborative	951.23
11/08/2021	October H/W Easton	7021 · Medical/Health Insurance	Sal. Svc. Supl.	312.57
11/08/2021	October H/W Gonzalez	7021 · Medical/Health Insurance	Sal. Svc. Supl.	330.65
11/08/2021	October SUI Burke	7026 · Other Fringe Benefits	HV Collaborative	17.98
11/08/2021	October SUI Easton	7026 · Other Fringe Benefits	Sal. Svc. Supl.	36.73
11/08/2021	October SUI Gonzalez	7026 · Other Fringe Benefits	Sal. Svc. Supl.	10.57
11/08/2021	October W/Comp - Burke	7025 · Worker's Compensation	HV Collaborative	36.32
11/08/2021	October W/Comp - Easton	7025 · Worker's Compensation	Sal. Svc. Supl.	74.19
11/08/2021	October W/Comp - Gonzalez	7025 · Worker's Compensation	Sal. Svc. Supl.	21.12
11/08/2021	October Indirect	6390 · (Indirect) Support to NCSoS-Mo.	Sal. Svc. Supl.	1,510.00
				<u>21,055.29</u>
<b>Total NCSoS</b>				
	<b>Nevada County Auditor-Controller</b>			
11/29/2021	July - August	6380 · County Support Services-1/4-ly	Sal. Svc. Supl.	1,077.30
				<u>1,077.30</u>
<b>Total Nevada County Auditor-Controller</b>				
	<b>Nevada County Behavioral Health</b>			
11/10/2021	L907 Qtr 1	6205 · Contracts	Program	3,296.37
				<u>3,296.37</u>
<b>Total Nevada County Behavioral Health</b>				
	<b>Nevada County Public Health Dept.</b>			
11/10/2021	L905	6205 · Contracts	Program	4,682.34
				<u>4,682.34</u>
<b>Total Nevada County Public Health Dept.</b>				
	<b>Nevada County Superintendent of Schools</b>			
11/10/2021	L105	6205 · Contracts	Program	45,437.03
				<u>45,437.03</u>
<b>Total Nevada County Superintendent of Schools</b>				
	<b>SaveMart Supermarkets</b>			
11/10/2021	Water & Snacks for F5 commission Meeting	6660 · Meeting and Event Expenses	Sal. Svc. Supl.	28.18
				<u>28.18</u>
<b>Total SaveMart Supermarkets</b>				
	<b>Sierra Nevada Children's Museum</b>			
11/22/2021	L106	6205 · Contracts	Program	243.19
				<u>243.19</u>
<b>Total Sierra Nevada Children's Museum</b>				
	<b>Sierra Nevada Mem. Hospital Foundation</b>			
11/10/2021	L101	6205 · Contracts	Program	2,165.66
				<u>2,165.66</u>
<b>Total Sierra Nevada Mem. Hospital Foundation</b>				
	<b>Tahoe Truckee Unified School Dist.</b>			

**First 5 Nevada County  
Expenses by Vendor Detail 2021-2022  
November 2021**

Date	Memo	Account	Class	Amount
11/10/2021	L102	6205 · Contracts	Program	7,277.75
				<u>7,277.75</u>
11/22/2021	L108 Qtr 1	6205 · Contracts	Program	4,875.00
				<u>4,875.00</u>
11/10/2021	Swag for CSN book giveaway	6240 · Community Project	Program	200.50
				<u>200.50</u>
				<u><b>142,645.51</b></u>

Total Tahoe Truckee Unified School Dist.  
TTCF (Truckee Tahoe Com. Fdn.)

Total TTCF (Truckee Tahoe Com. Fdn.)  
Vistaprint

Total Vistaprint  
TOTAL

**First 5 Nevada County  
Expenses by Vendor Detail 2021-2022  
November 2021**

2:23 PM  
01/05/22  
Accrual Basis

Date	Memo	Account	Class	Amount
<b>All Season Awards</b>				
11/10/2021	Name Plate: Phebe Bell	6660 · Meeting and Event Expenses	Sal. Svc. Supl.	34.68
Total All Season Awards				34.68
<b>Amazon</b>				
11/10/2021	Coffee Creamer for office	6520 · Office and Operating Supplies	Sal. Svc. Supl.	24.13
11/10/2021	Coffee for Office	6520 · Office and Operating Supplies	Sal. Svc. Supl.	92.78
11/10/2021	Coffee Creamer	6520 · Office and Operating Supplies	Sal. Svc. Supl.	32.00
11/10/2021	Coffee Creamer	6520 · Office and Operating Supplies	Sal. Svc. Supl.	10.19
Total Amazon				159.10
<b>Carbonite</b>				
11/10/2021	Renewal of back up program	6400 · Computer Expenses	Sal. Svc. Supl.	83.99
Total Carbonite				83.99
<b>Cardmember Service</b>				
11/10/2021	Late fee	6900 · Miscellaneous Expenses	Sal. Svc. Supl.	35.00
11/10/2021	Interest fee	6900 · Miscellaneous Expenses	Sal. Svc. Supl.	6.92
Total Cardmember Service				41.92
<b>Child Abuse Prevention Council</b>				
11/10/2021	L109	6205 · Contracts	Program	3,027.54
Total Child Abuse Prevention Council				3,027.54
<b>Child Advocates of Nevada County</b>				
11/10/2021	L107 Qtr 1	6205 · Contracts	Program	33,900.00
Total Child Advocates of Nevada County				33,900.00
<b>Crisis Intervention Services</b>				
11/10/2021	L104	6205 · Contracts	Program	8,091.91
Total Crisis Intervention Services				8,091.91
<b>Dollar Tree</b>				
11/10/2021	Program accessories	6240 · Community Project	Program	17.76
Total Dollar Tree				17.76
<b>Jensen Smith</b>				
11/08/2021	6/30/21 Audit	6840 · Audit	Sal. Svc. Supl.	6,500.00
Total Jensen Smith				6,500.00

**First 5 Nevada County  
Expenses by Vendor Detail 2021-2022  
November 2021**

2:23 PM  
01/05/22  
Accrual Basis

Date	Memo	Account	Class	Amount
11/08/2021	Julie Austin October Bookkeeping	6800 · Accounting Fees	Sal. Svc. Supl.	450.00
	Total Julie Austin			450.00
	<b>NCSoS</b>			
11/08/2021	June hours & benefits/8% indirect	6240 · Community Project	Program	670.26
11/08/2021	October Salary Easton	7000 · Salaries	Sal. Svc. Supl.	7,582.90
11/08/2021	October Gonzalez	7000 · Salaries	Sal. Svc. Supl.	2,193.36
11/08/2021	October Burke	7000 · Salaries	HV Collaborative	3,969.33
11/08/2021	October retirement - Burke	7023 · Retirement	HV Collaborative	909.37
11/08/2021	October retirement - Easton	7023 · Retirement	Sal. Svc. Supl.	1,737.25
11/08/2021	October retirement - Gonzalez	7023 · Retirement	Sal. Svc. Supl.	502.50
11/08/2021	October Medicare - Burke	7022 · Medicare	HV Collaborative	52.14
11/08/2021	October Medicare - Easton	7022 · Medicare	Sal. Svc. Supl.	106.50
11/08/2021	October Medicare - Gonzalez	7022 · Medicare	Sal. Svc. Supl.	30.32
11/08/2021	October H/W Gonzalez	7021 · Medical/Health Insurance	HV Collaborative	951.23
11/08/2021	October H/W Easton	7021 · Medical/Health Insurance	Sal. Svc. Supl.	312.57
11/08/2021	October H/W Gonzalez	7021 · Medical/Health Insurance	Sal. Svc. Supl.	330.65
11/08/2021	October SUJ Burke	7026 · Other Fringe Benefits	HV Collaborative	17.98
11/08/2021	October SUJ Easton	7026 · Other Fringe Benefits	Sal. Svc. Supl.	36.73
11/08/2021	October SUJ Gonzalez	7026 · Other Fringe Benefits	Sal. Svc. Supl.	10.57
11/08/2021	October W/Comp - Burke	7025 · Worker's Compensation	HV Collaborative	36.32
11/08/2021	October W/Comp - Easton	7025 · Worker's Compensation	Sal. Svc. Supl.	74.19
11/08/2021	October W/Comp - Gonzalez	7025 · Worker's Compensation	Sal. Svc. Supl.	21.12
11/08/2021	October Indirect	6390 · (Indirect) Support to NCSoS-Mo.	Sal. Svc. Supl.	1,510.00
	Total NCSoS			21,055.29
11/29/2021	<b>Nevada County Auditor-Controller</b> July - August	6380 · County Support Services-1/4-ly	Sal. Svc. Supl.	1,077.30
	Total Nevada County Auditor-Controller			1,077.30
11/10/2021	<b>Nevada County Behavioral Health</b> L907 Qtr 1	6205 · Contracts	Program	3,296.37
	Total Nevada County Behavioral Health			3,296.37
11/10/2021	<b>Nevada County Public Health Dept.</b> L905	6205 · Contracts	Program	4,682.34
	Total Nevada County Public Health Dept.			4,682.34
11/10/2021	<b>Nevada County Superintendent of Schools</b> L105	6205 · Contracts	Program	45,437.03
	Total Nevada County Superintendent of Schools			45,437.03

**First 5 Nevada County  
Expenses by Vendor Detail 2021-2022  
November 2021**

Date	Memo	Account	Class	Amount
11/10/2021	SaveMart Supermarkets Water & Snacks for F5 commission mee...	6660 · Meeting and Event Expenses	Sal. Svc. Supl.	28.18
	Total SaveMart Supermarkets			28.18
11/22/2021	Sierra Nevada Children's Museum L106	6205 · Contracts	Program	243.19
	Total Sierra Nevada Children's Museum			243.19
11/10/2021	Sierra Nevada Mem. Hospital Foundation L101	6205 · Contracts	Program	2,165.66
	Total Sierra Nevada Mem. Hospital Foundation			2,165.66
11/10/2021	Tahoe Truckee Unified School Dist. L102	6205 · Contracts	Program	7,277.75
	Total Tahoe Truckee Unified School Dist.			7,277.75
11/22/2021	TTCF (Truckee Tahoe Com. Fdn.) L108 Qtr 1	6205 · Contracts	Program	4,875.00
	Total TTCF (Truckee Tahoe Com. Fdn.)			4,875.00
11/10/2021	Vistaprint Swag for CSN book giveaway	6240 · Community Project	Program	200.50
	Total Vistaprint			200.50
	<b>TOTAL</b>			<b>142,645.51</b>



December 2021 Statement

Open Date: 11/03/2021 Closing Date: 12/03/2021

Account: [REDACTED]



Visa® Community Card  
FIRST 5 NEVADA COUNTY (CPN 001129238)

Cardmember Service 8 1-866-552-8855  
BUS 30 ELN 2

<b>New Balance</b>	<b>\$363.15</b>
<b>Minimum Payment Due</b>	<b>\$10.00</b>
<b>Payment Due Date</b>	<b>01/01/2022</b>

<b>Activity Summary</b>		
Previous Balance	+	\$871.00
Payments	-	\$871.00 <sup>CR</sup>
Other Credits		\$0.00
Purchases	+	\$405.07
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged	-	\$35.00 <sup>CR</sup>
Interest Charged	-	\$6.92 <sup>CR</sup>
<b>New Balance</b>	<b>=</b>	<b>\$363.15</b>
<b>Past Due</b>		<b>\$0.00</b>
<b>Minimum Payment Due</b>		<b>\$10.00</b>
Credit Line		\$5,000.00
Available Credit		\$4,636.85
Days in Billing Period		31

Payment Options:



Mail payment coupon with a check



Pay online at myaccountaccess.com



Pay by phone 1-866-552-8855

Please detach and send coupon with check payable to: Cardmember Service CPN 001129238



00479851004796625000000100000003631.50

24-Hour Cardmember Service: 1-866-552-8855

☎ to pay by phone  
☎ to change your address

000009165 01 SP 000638021815717 P Y

FIRST 5 NEVADA COUNTY  
ACCOUNTS PAYABLE  
380 CROWN POINT CIR  
GRASS VALLEY CA 95945-9089



Account Number	[REDACTED]
Payment Due Date	1/01/2022
New Balance	\$363.15
Minimum Payment Due	\$10.00

Amount Enclosed \$ \_\_\_\_\_

Cardmember Service

P.O. Box 790408  
St. Louis, MO 63179-0408





Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Speed through checkout with the added security and convenience of PayPal. Go to the Mobile App or manage your account online. Link your card to PayPal today.

Transactions GONZALEZ,ROSEMARY Credit Limit \$5000

Table with columns: Post Date, Trans Date, Ref #, Transaction Description, Amount, Notation. Includes sub-header 'Purchases and Other Debits' and a total for account of \$384.00.

Transactions EASTON,MELODY C Credit Limit \$5000

Table with columns: Post Date, Trans Date, Ref #, Transaction Description, Amount, Notation. Includes sub-header 'Purchases and Other Debits' and a total for account of \$21.07.

Transactions BILLING ACCOUNT ACTIVITY

Table with columns: Post Date, Trans Date, Ref #, Transaction Description, Amount, Notation. Includes sub-headers 'Payments and Other Credits', 'Fees', and 'Interest Charged'.

2021 Totals Year-to-Date table with rows for Total Fees Charged in 2021 (\$70.00) and Total Interest Charged in 2021 (\$64.57).



### Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

\*\*APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	13.99%	
**PURCHASES	\$363.15	\$0.00	YES	\$0.00	13.99%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	23.99%	

### Contact Us

☎ Phone

Voice: 1-866-552-8855  
 TDD: 1-888-352-6455  
 Fax: 1-866-807-9053

❓ Questions

Cardmember Service  
 P.O. Box 6353  
 Fargo, ND 58125-6353



Mail payment coupon  
 with a check

Cardmember Service  
 P.O. Box 790408  
 St. Louis, MO 63179-0408



Online

myaccountaccess.com



November 2021 Statement

Open Date: 10/05/2021 Closing Date: 11/02/2021



Visa® Community Card  
FIRST 5 NEVADA COUNTY (CPN 001129238)

Cardmember Service 1-866-552-8855  
BUS 30 ELN 5 8 2

New Balance	\$871.00
Minimum Payment Due	\$62.00
Payment Due Date	12/01/2021

<b>Activity Summary</b>		
Previous Balance	+	\$304.87
Payments		\$0.00
Other Credits		\$0.00
Purchases	+	\$524.21
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged	+	\$35.00
Interest Charged	+	\$6.92
<b>New Balance</b>	=	<b>\$871.00</b>
<b>Past Due</b>		<b>\$10.00</b>
<b>Minimum Payment Due</b>		<b>\$62.00</b>
Credit Line		\$5,000.00
Available Credit		\$4,129.00
Days in Billing Period		29

Payment Options:



Mail payment coupon with a check



Pay online at myaccountaccess.com



Pay by phone 1-866-552-8855

Please detach and send coupon with check payable to: Cardmember Service CPN 001129238



0047985100479662500000062000000871001

24-Hour Cardmember Service: 1-866-552-8855

- to pay by phone
- to change your address

Account Number	[REDACTED]
Payment Due Date	12/01/2021
New Balance	\$871.00
Minimum Payment Due	\$62.00

Amount Enclosed \$ \_\_\_\_\_

00008017 01 SP 000638991388670 P Y

FIRST 5 NEVADA COUNTY  
ACCOUNTS PAYABLE  
380 CROWN POINT CIR  
GRASS VALLEY CA 95945-9089

Cardmember Service  
P.O. Box 790408  
St. Louis, MO 63179-0408





Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

The minimum payment includes a past due amount which is payable immediately upon receipt of this statement. If this amount has already been mailed, please disregard this notice. If you cannot immediately forward this past due amount, please contact our collection department at 1-877-838-4347 to make other suitable arrangements for payment.

Speed through checkout with the added security and convenience of PayPal. Go to the Mobile App or manage your account online. Link your card to PayPal today.

Transactions GONZALEZ,ROSEMARY Credit Limit \$5000
Table with columns: Post Date, Trans Date, Ref #, Transaction Description, Amount, Notation. Includes sub-headers: Purchases and Other Debits. Rows include purchases from WWW.VISTAPRINT.COM, ALL SEASON AWARDS, SAVEMART, and AMZN Mktg.

Transactions EASTON,MELODY C Credit Limit \$5000
Table with columns: Post Date, Trans Date, Ref #, Transaction Description, Amount, Notation. Includes sub-headers: Purchases and Other Debits. Rows include purchases from CRB\*CARBONITE BACKUP and DOLLAR TREE.

Transactions BILLING ACCOUNT ACTIVITY
Table with columns: Post Date, Trans Date, Ref #, Transaction Description, Amount, Notation. Includes sub-headers: Fees and Interest Charged. Rows include LATE FEE - PAYMENT DUE ON 11/01 and INTEREST CHARGE ON PURCHASES.

**Transactions BILLING ACCOUNT ACTIVITY**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Total for Account				\$41.92	

2021 Totals Year-to-Date	
Total Fees Charged in 2021	\$105.00
Total Interest Charged in 2021	\$71.49

**Interest Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

\*\*APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	13.99%	
**PURCHASES	\$871.00	\$623.42	YES	\$6.92	13.99%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	23.99%	

**Contact Us**

 Phone Voice: 1-866-552-8855 TDD: 1-888-352-6455 Fax: 1-866-807-9053	 Questions Cardmember Service P.O. Box 6353 Fargo, ND 58125-6353	 Mail payment coupon with a check Cardmember Service P.O. Box 790408 St. Louis, MO 63179-0408	 Online myaccountaccess.com
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End of Statement

FIRST 5 NEVADA COUNTY



**Link your credit card to PayPal today!!!**

Experience faster checkouts, added security and convenience. It's all there for you when you link your card to PayPal.

Link your card in the Mobile App or online today.

Recent updates to your account may impact your eligibility to enroll in PayPal.



**Performance Measures in 10/01/2021 - 12/31/2021**  
**Programs (1): Read Me a story Program |**

Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
<b>Program Title: Read Me a story Program</b>					
<b>Performance Measure: 01. Read Me a Story Committee Meeting</b>					
#	Data And Memo	2Q-21/22	2		Conduct at least 4 meetings per year of the Read Me a Story committee to review and assess the quality of the RMAS programs and quality of materials
<b>Performance Measure: 02. Books and Education materials</b>					
#	Data And Memo	2Q-21/22	424		For this quarter, we provided a total of 925 books to medical clinics in Nevada and Placer County, for children age 0-8. Of those 925 books, 849 books were for children age 0-5 in Nevada County. That equates to approximately 424 families. Provide books and educational materials to 1,000 families with children ages 0-5 per program per year
<b>Performance Measure: 03. Where the books are being requested from?</b>					
Yes/No		2Q-21/22			For this quarter, we provided 639 books to Western Sierra Medical Clinic in Grass Valley, 281 books to Sierra Care Physicians, and 5 books to Western Sierra Medical Center, Kings Beach. Of those 925 books, 849 were for children age 0-5, in Nevada County.
<b>Performance Measure: 04. Outreach Presentation/Educational Meeting</b>					

Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
#	Data And Memo	2Q-21/22		For this quarter, we have not yet provided a presentation/educational meeting to new sites of those who have been in decline in book distribution. However, we began planning in December, and hope to offer a training in February. We plan on inviting staff from all the clinics that participate, as well as one additional clinic, and offer education on the program as well as information on screen time for children.	Provide two outreach presentations/educational meeting to new sites or those who have been decline in book distribution.
<b>Performance Measure: 05. Narrative: Strengths</b>					
Yes/No	Memo Only	2Q-21/22		We began planning for our training for participating clinics in February 2022, and also began planning for filming of additional Story Time videos to be included on our website. We also have an additional clinic in North San Juan, Sierra Family Health Clinic, that we will invite to the training, and see if they'd like to start ordering books from us.	
<b>Performance Measure: 06. Narrative: Challenges</b>					
Yes/No	Memo Only	2Q-21/22		We were unable to record new Story Time videos before the holidays, as was our plan. The television station in Lake Wildwood has halted production until they are able to hire a new camera person. We may need to find another location for taping. The recent snow storms and power outages forced us to close our offices for 3 days in December. We continue to search for funding for books for the 6-8 year old age range.	
<b>Performance Measure: 07. Narrative: Success Stories</b>					
Yes/No	Memo Only	2Q-21/22		This quarter, two committee members attended a family Halloween event at the Madelyn Helling Library October 29th. An estimated 300 children and adults attended, and we gave away over 100 gently used books to children. We also distributed 925 new books to clinics.	



## Performance Measures in 10/01/2021 - 12/31/2021

Programs (1): Early Learning - School Readiness |

Type of Goal	Performance Type	Period	Goal	Actual	Period Memo3	Performance Description
<b>Program Title: Early Learning - School Readiness</b>						
<b>Performance Measure: 01. Assist 60 families annually in obtaining a library card.</b>						
#	Data And Memo	2Q-21/22	15			
<b>Performance Measure: 02. Assist 60 families annually in obtaining a yearly pass to KidZone.</b>						
#		2Q-21/22	0			
<b>Performance Measure: 03. Provide 2400 (600 per 1/4) bilingual books.</b>						
#	Data And Memo	2Q-21/22	600	96	We were able to get books into the hands of our Preschool and Infant Toddler program. We have also been getting books into our student parents hands so that they are reading to their children. We have one student parent that let us know that one of her goals is to read to her child.	Provide 2400 (600 per 1/4) bilingual books to families to build in home libraries and increase access to language and literacy
<b>Performance Measure: 04. Convene 4 Articulation Meetings.</b>						
#	Data And Memo	2Q-21/22	1	1	We met November 30, 2021 with scheduled meetings for January, March, and May. We may add more meetings as TTUSD develops their UPK/TK plan. The meeting was held virtually and Rosssina Dort and Carol Viola were guest speakers to give an update on early learning and the state plan. We had 13 people in attendance representing private childcare, TK and K teachers.	Convene 4 Articulation Meetings, 1 Child Development Conference, and at least three PLC/Workshop opportunities for early learning professionals to network and discuss topics such as; professional development, academic support, and quality care for early learners.
<b>Performance Measure: 05. Collect 25% follow-up surveys from parents.</b>						

Type of Goal	Performance Type	Period	Goal	Actual	Period Memo3	Performance Description
#	Data And Memo	2Q-21/22	0			Collect 25% follow-up surveys from parents and service providers following programming
<b>Performance Measure: 06. Narrative: Challenges</b>						
Yes/No		2Q-21/22	0		COVID continues to play havoc on how we serve families through programming, meeting in person, library visits, field trips to KidZone, etc. We are hoping by mid February we can return to some sort of normalcy. We have planned on resuming in person library visits between bus driver shortages and holds on field trips. We are hoping to be able at least to implement this in the spring. We have also planned on having our Child Development Conference in October, however in Person was not an option at that time. We regrouped and planned for in person for February, but that is looking dismal as well. We will be meeting to see if we can plan virtual for early spring with a in person workshop late spring.	
<b>Performance Measure: 07. Narrative: Strengths</b>						
Yes/No	Memo Only	2Q-21/22	0		Strengths - The leadership of our Early Learning Manager being able to motivate our staff to continue their professional development and learning during this very strenuous time. Cindy stays on top of representing TTUSD at the early learning table with participation in Nevada County LPC, QCC, Tahoe Truckee CAPC, and our Articulation meetings. We met November 30, 2021 for our P-K, T--K, K Articulation meeting, hosting Rosnina from Nevada Count LPC to update our providers and teachers on the state plan of UPK/TK/CSP/Workforce Expansion. This will continue to be a focus for our Early Learning Manager as the State rolls out the plans for UPK/TK/Workforce expansion. She will sit with TTUSD leadership to keep the community up to date with what TTUSD's plans will be in accordance with all that is happening from the state and LEA perspective.	
<b>Performance Measure: 08. Narrative: Success Stories</b>						



Type of Goal	Performance Type	Period	Goal	Actual	Period Memo3	Performance Description
Yes/No	Memo Only	2Q-21/22	0		Success Story - The success story continues to be our early learning team. They have kept serving our families in the most difficult time I have ever seen in my career with TTUSD (23years). They show up with grace every day. They figure out how to plan and replan activities, they keep in contact with our families, and they offer a developmentally appropriate, safe, and consistent space for our children to be able to engage with one another. Our children in both the STEPP center and Truckee Preschool are so happy to be with the peers and staff that engage them in play based learning. We have been able to visit the KidZone through December with each program being able to access the museum twice a month from November through December, for a total of four visits each.	



## Performance Measures in 10/01/2021 - 12/31/2021 Programs (1): Ready to Grow |

Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
<b>Program Title: Ready to Grow</b>					
<b>Performance Measure: 01. Information and Resources</b>					
#	Data And Memo	2Q-21/22	106	We provided Information & Referral to 106 Nevada County residents with children 0-5, and provided those 106 families with a total of 298 resources.	Provide information and resources to duplicated parents who self report having at least one child ages 0-5 in home annually.
<b>Performance Measure: 02. Ages and Stages</b>					
#		2Q-21/22	7	We completed 7 ASQ's during Q2	Complete the Ages and Stages questionnaire with 20 children between the ages of 0-5 annually.
<b>Performance Measure: 03. Case Management</b>					
#	Data And Memo	2Q-21/22	19	We provided Ready to Grow I&R Case Management to a total of 19 families during Q2.	Case-manage 45 families with children ages 0-5 annually.
<b>Performance Measure: 04. Community Data Exchange Meetings</b>					

Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
#	Data And Memo	2Q-21/22	3	During Q2, we had CDE meetings with Bright Futures for Youth, Nevada County Veterans and Placer County First 5.	Convene 4 meetings to support the development of the Community Data Exchange in collaboration with community-serving agencies annually.
<b>Performance Measure: 05. Demographic Data</b>					
#	Data Only	2Q-21/22	51		
<b>Performance Measure: 06. Narrative: Strength</b>					
Yes/No	Memo Only	2Q-21/22			We saw an increase in Ready to Grow case management during Q2 as a result of various efforts. We had enhanced follow up training with staff and created scripting to help engage families in R2G conversations. We also had a contest amongst call agents, to see who could create the most Ready to Grow case management relationships, and found it to be very successful not only in generating excitement around the program, but also in getting the staff more comfortable with R2G resources and information.
<b>Performance Measure: 07. Narrative: Challenges</b>					
Yes/No	Memo Only	2Q-21/22			COVID continues to be a challenge in several ways: increased call volume, and some callers being less willing to engage beyond their COVID related inquiries, staff illness/absence from work, and difficulty finding/making time for follow ups. We have had some staffing changes and brought on one of our Afterhours Call Agents for some additional day shifts, during which he completes various case management calls & processes, and that is what has gotten us through the busier times.
<b>Performance Measure: 08. Narrative: Success Stories</b>					
Yes/No	Memo Only	2Q-21/22			Caller reached out to us for assistance with paying her trash bill. Through demographic questions it was identified that she was the mother of 2 children between 0-3 years old. 2 parent household. Via R2G questions, several needs were uncovered: Not only did caller need assistance with trash bill, but they

Type of Goal	Performance Type	Actual	Period Memo3	Performance Description
			<p>family was behind on rent due to COVID related loss of employment. 211 Call agent was able to make several referrals, including setting a follow up for a Housing is Key rental assistance application. Upon follow up, application was submitted and upon additional follow up, it was determined that the caller was able to engage their landlord and get funded for back due and current rent. We also referred the caller to CalWORKS, and learned upon follow up that the caller was in the process of interviewing for a job that would allow her to work from home. She expressed relief that her children were able to remain in the home they had lived in their whole lives and to be caught up on rent. She said she had no idea how much 2-1-1 could help and she intended to share the resource with friends and family. All resources referred are below. Additional follow up scheduled for mid Feb.</p> <p>211 - CA COVID-19 RENT RELIEF - HOUSING IS KEY (CALIFORNIA DEPARTMENT OF REAL ESTATE)  Met need: Housing Expense Assistance  Met need: Rent Payment Assistance  Met need: Undesignated Temporary Financial Assistance</p> <p>211 - CA COVID-19 RENT RELIEF - HOUSING IS KEY offered by CALIFORNIA DEPARTMENT OF REAL ESTATE 833-430-2122 <a href="https://housing.ca.gov/covid_rr/index.html">https://housing.ca.gov/covid_rr/index.html</a> Thank you for calling 2-1-1. Sent by Text/SMS on 12/9/2021 at 11:04 AM to 530-648-7444</p> <p>CALWORKS DIVERSION PROGRAM - NCDSS (NEVADA COUNTY DEPARTMENT OF SOCIAL SERVICES)  Met need: Undesignated Temporary Financial Assistance  CALWORKS DIVERSION PROGRAM - NCDSS offered by NEVADA COUNTY DEPARTMENT OF SOCIAL SERVICES 530-265-1340  <a href="http://www.mynevadacounty.com/888/CalWorks---Cash-Assistance-for-Families">www.mynevadacounty.com/888/CalWorks---Cash-Assistance-for-Families</a> Thank you for calling 2-1-1. Sent by Text/SMS on 12/9/2021 at 11:04 AM to 530-648-7444</p> <p>CHILDREN'S COMMUNITY CHEST - SNCS (SIERRA NEVADA CHILDREN'S SERVICES)  Met need: Utility Service Payment Assistance  Met need: Emergency Funds  CHILDREN'S COMMUNITY CHEST - SNCS offered by SIERRA NEVADA CHILDREN'S SERVICES 530-272-8866 <a href="http://www.snscs.org/resources.html?tp3=1_2">http://www.snscs.org/resources.html?tp3=1_2</a> Thank you for calling 2-1-1. Sent by Text/SMS on 12/9/2021 at 11:04 AM to 530-648-7444</p> <p>LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) - PG (PROJECT GO, INC.)</p>	

Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
				<p>Met need: Weatherization Programs * Low Income  Met need: Utility Service Payment Assistance * Low Income  LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIEAP) - PG offered by PROJECT GO, INC. 916-782-3443 www.projectgoinc.org Thank you for calling 2-1-1.  Sent by Text/SMS on 12/9/2021 at 11:04 AM to 530-648-7444</p> <p>READY TO GROW - CP (CONNECTING POINT)  Met need: Early Identification Programs * Children  READY TO GROW - CP offered by CONNECTING POINT 2-1-1-  www.211connectingpoint.org/children-youth/child-development/ Thank you for calling 2-1-1.  Sent by Text/SMS on 12/9/2021 at 11:04 AM to 530-648-7444</p> <p>TODDLER AND PRESCHOOL PROGRAMS - SCCDC (SIERRA COLLEGE CHILD DEVELOPMENT CENTER)  TODDLER AND PRESCHOOL PROGRAMS - SCCDC offered by SIERRA COLLEGE CHILD DEVELOPMENT CENTER 530-274-5350 www.nevco.org/programs-services/child-development/ Thank you for calling 2-1-1.  Sent by Text/SMS on 12/9/2021 at 11:04 AM to 530-648-7444</p>	



**Performance Measures in 10/01/2021 - 12/31/2021**  
 Programs (1): Family Support & Community Engagement |

Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
<b>Program Title: Family Support &amp; Community Engagement</b>					
<b>Performance Measure: 01. Family Advocacy and Resource Referrals</b>					
#	Data And Memo	2Q-21/22	65		Provide family advocacy and resource referral services related to housing, employment, financial coaching, benefit programs, health, wellness, and youth support to at least 350 duplicated parents annually.
<b>Performance Measure: 02. Family Room Program Sessions</b>					
#	Data And Memo	2Q-21/22	4		Serve 35 unduplicated parent/caregivers and 35 children annually, through Family Room program sessions.
<b>Performance Measure: 03. Parent Cafe Sessions</b>					
#	Data And Memo	2Q-21/22			Facilitate 4 Parent Cafe sessions annually
<b>Performance Measure: 04. Referrals to Spanish-speaking Community</b>					

Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
#	Data And Memo	2Q-21/22	65		Provide 100 unduplicated referrals of Spanish-speaking Community members to Sierra Community House services through the Promotora Health Outreach team.
<b>Performance Measure: 05. Parent Surveys</b>					
#	Data And Memo	2Q-21/22	22		Collect 75 unduplicated parent surveys with families who receive direct services.
<b>Performance Measure: 06. Demographic Data</b>					
#	Data And Memo	2Q-21/22	65		
<b>Performance Measure: 07. Narrative: Challenges</b>					

Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
Yes/No	Memo Only	2Q-21/22		Due to the evolution of the pandemic and the new variants that appeared, our plans around coming back to in-person meetings for classes, workshops and activities, continue to change and adjust to what is possible at the moment. This situation poses a challenge to the core of our work approach with families, negatively impacting on engagement in activities and the ability to have a sustained attendance. Advocacy services are provided on a hybrid model right now, with work completed virtually when possible and meeting in person with community members when needed. This requires from staff the following of a set of protocols aimed at keeping everyone safe. Despite these measures, the ongoing spread of the disease has been impacting staff availability due to having to take care of themselves and/or their families every time they are being affected by COVID. The periodic suspension of in person instruction for entire classes at local schools has added an extra challenge to families with school age children, including many Sierra Community House (SCH) staff.	
<b>Performance Measure: 08. Narrative: Strengths</b>					



Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
Yes/No	Memo Only	2Q-21/22		<p>The team renewed ability to adjust to the ongoing varying conditions has been allowing SCH to continue strengthening and expanding an array of services, with focus on providing concrete supports in times of need.</p> <p>The delivery of services virtually continues to improve, with learning lessons on how to not only increase staff familiarity with technology tools, but also around effective outreach and engagement to increase participation.</p> <p>We have had more than 300 participating in our classes, workshops and activities on parenting, mental health prevention, nutrition and health and wellness, open to everyone in the community. Family Room, in particular, has an increased participation of three children and two parents/caregivers that joined the group of 24 participants.</p> <p>Offices have been staffed during weekdays and Advocates ready to serve community members after they reach out for services through any of our virtual channels: 24/7 Helpline, SCH office hours main line and offices ring bell integrated system, all covering the entire north Tahoe Truckee area and its communities.</p> <p>The concrete supports offered have been mainly around financial assistance with housing related expenses (rent and utilities), food distribution and, more broadly, crisis intervention. We have seen an increase in demand for housing assistance in particular in this reporting period, which we have been able to respond to by referring community members - and assisting them to apply to -- the California Rent Relief and Southwest Gas and TDPUD utilities assistance programs and also providing direct help with our own funds when these are not a good fit.</p> <p>The school readiness project in collaboration with Tahoe Truckee Unified School District (TTUSD), received new support from Tahoe Truckee Reads initiative and the team of SCH Promotoras worked with 22 families, offering them tools and resources that can help their young kids be better ready to start their school years.</p>	
<b>Performance Measure: 09. Narrative: Success Stories</b>					
Yes/No	Memo Only	2Q-21/22			<p>"Lola" has been attending Family Room since she was 2 years old. She is an only child and her family is mainly Spanish speaking. "Lola" is now 4 and has some speech challenges she is working on. She has been joining the meeting more often lately, since her mom says it is really helping her. Talking and repeating the words along with other children has become a positive language exercise for her. "Lola" is very joyful and independent and loves participating on the different activities at Family Room. Sometimes, during the meeting, she says she gets tired of being on screen and may look for a different thing to do. Conchita, the Family Room facilitator, is taking advantage of meeting "Lola" more often to make her feel totally comfortable in the group. She is also trying different strategies to keep her engaged and connected, as well as following up with mom on resources and tools that may help support "Lola" even more.</p>



## Performance Measures in 10/01/2021 - 12/31/2021 Programs (1): PARTNERS FRC 0-5 |

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Period Memo3	Performance Description
<b>Program Title: PARTNERS FRC 0-5</b>							
#	Data And Memo	2Q-21/22	18			As approved by Melody Easton, PARTNERS FRC abandoned the use of Protective Factors Survey to measure increases in Social Connections, Knowledge of Parenting, Knowledge of Child Development. We will be using the Oregon State University Parenting Ladder and First 5 Nevada County Playgroup Evaluation forms to measure changes in these areas.	Conduct the Protective Factors Survey with 75 parents of 0-5 who have received at least 6 hours of direct support annually and report an increase of in Protective Factors for at least 75% of families eligible for this survey..
<b>Performance Measure: 02. Conduct at least 12 evidence-based or evidence-informed parent education.</b>							
#	Data And Memo	2Q-21/22	3	7	4	We completed 7 Nurturing Parenting workshops. These 7 workshops consisted of: (5) of 1.75 hr workshops in our 8-week series, plus (2) 1.5 hr group zoom sessions that were open to Community Beyond Violence families to introduce Nurturing Parenting Philosophy and Practices. Additionally, we held 19, 1-on-1 sessions using the Nurturing Parenting philosophy and curriculum. These services benefitted 15 parents and 29 children, 20 of which are 0 to 5.	Conduct at least 12 evidence-based or evidence-informed parenting education 1-hr workshops.
<b>Performance Measure: 03. Conduct the evidence-based Parenting Ladder self-assessment with 40 parents.</b>							

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Period Memo3	Performance Description
#	Data And Memo	2Q-21/22	10	7	-3	We conducted the Parenting Ladder with 7 parents who completed our 8-week Nurturing Parenting Workshop. The Parenting Ladder survey is not used for 1:1 or other shorter workshops. We use other Nurturing Parenting surveys which are more appropriate measure of pre/post class impact. A report that summarizes the finding of these surveys will be presented at the end of the year.	Conduct the evidence-based Parenting Ladder self-assessment with 40 parents of children 0-5, who complete the Nurturing Parenting Instruction.
<b>Performance Measure: 04. Facilitate at least 150 sessions of developmentally appropriate play groups annually,</b>							

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Period Memo3	Performance Description
#	Data And Memo	2Q-21/22	37	34	-3	We held 34 playgroups at the following sites: SJR FRC 14, GV FRC 11, PV FRC 9	Facilitate at least 150 sessions of developmentally appropriate play groups annually, we plan to provide: 48 sessions in PV - 1 per week for 48 weeks 96 sessions in GV - 2 per week for 48 weeks 48 sessions in SJR - 1 per week for 48 weeks The total we plan to host is 192, however, we have rounded down due to maintain flexibility for other programming and because of unexpected events like power outages, fire evacuations, weather closures, holidays, and vacations.
<b>Performance Measure: 05. Provide concrete supports to families through the food pantry and clothing closet (175 families)</b>							

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Period Memo	Performance Description
#	Data And Memo	2Q-21/22	43	39	-4		Provide concrete supports to families through the food pantry and clothing closet
<b>Performance Measure: 06. Serve 15 Spanish-speaking families with children ages 0-5 through Promotora services annually</b>							
#	Data And Memo	2Q-21/22	3	8	5		
<b>Performance Measure: 07. Demographics</b>							
#	Data And Memo	2Q-21/22	0				
<b>Performance Measure: 08. Provide referrals to outside community agencies</b>							
#	Data And Memo	2Q-21/22	43	17	-26		We provided referrals to 17 new families 0 to 5, plus additional referrals to 23 families we previously served first quarter; for a total of 74 referrals given during the quarter.
<b>Performance Measure: 09. Narrative: Challenge</b>							

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Period Memo3	Performance Description
Yes/No	Memo Only	2Q-21/22	0			Traffic through our sites is returning, but still lower prior to COVID. This mostly impacts playgroup attendance which can vary from 1 to 4 families at a time. Masking protocols, fear of transmissibility, unpredictable family schedules due to the isolation or quarantine of family members, all contribute to a smaller cohort. With that said, playgroups continue to be a welcome event for our families. Another challenge has been the implementation of our new data system. While we have been entering data since mid-August, quality assurance reports were not rolled out until late December. Canned reports for the First 5 Commission and our other funders are still under construction, and we were able to use the system for this reporting period. Staff has been diligent and were able to address data entry inconsistencies or changes to protocols quickly. We greatly appreciate the support and guidance of Persimmony's staff who were more available in November and December to help with design and training issues.	
<b>Performance Measure: 10. Narrative: Strengths</b>							
Yes/No	Memo Only	2Q-21/22	0			Staff continue to be committed, creative, and positive throughout the challenges of the COVID-19 pandemic and the implementation of a new data system. They are dedicated to serving clients and creating connections via playgroups, tutoring, the clothes closets, and food pantry. The staff at Penn Valley and Grass Valley embraced the request to create Nurturing Parenting zoom workshops for residents and clients at Community Beyond Violence.	
<b>Performance Measure: 11. Narrative: Success Stories</b>							

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Period Memo3	Performance Description
Yes/No	Memo Only	2Q-21/22	0			<p>From Laurie, PV FRC Staff Member,</p> <p>"The second time a parent came to playgroup she said her son was asked to leave a local preschool. She stated, the teacher spoke to her in front of the other parents and stated her son would not be ready for TK next year. I actively listened and empathized as the parent shared. Then she stated she has an appointment in January with Ready Springs School. I encouraged her to explain what happened at the preschool and any of her son's behaviors with RS staff so they could best support her. I stated I don't know if they will recommend TK or not, but she was doing a great job by reaching out to the school. The parent stated she was glad she talked to me, she felt much better. I've discussed with the parent how to redirect as a first step. I will continue to observe the child and listen to the parent if there are further behavior concerns. I plan the next time she comes to playgroup (in Jan) to explain the Ages and Stages Questionnaire that is available through 211, which could provide more answers about her son's development. Playgroup is such a great way to provide resources, model parenting, have fun, create and explore the stages of learning and growing. This year COVID-19 brought several barriers to playgroup: parents are concerned about exposing their children so they don't want to attend playgroup, some of the parents that first attend do not want to wear masks and or do not want their child(ren) to wear masks, when COVID cases increase parents email me that they love the playgroup, but will not be attending until COVID cases gets better. We try to best support parents by asking their permission to help their child, put on or adjust their mask and provide hand sanitizer, show empathy with their concerns about the virus and masking, send emails back that we understand their concerns and will look forward to seeing them when the cases improve.</p>	



## Performance Measures in 10/01/2021 - 12/31/2021

Programs (1): KidsReach I

Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
<b>Program Title: KidsReach</b>					
<b>Performance Measure: 01. Collaborative Meetings</b>					
#	Data And Memo	2Q-21/22	5	<p>Period 10/01/21-12/31/21 Nevada County First 5, 2021</p> <p>KidZone Museum's staff attended 5 collaborative meetings this period to enhance knowledge, skills and capacity of staff. These meetings included Tahoe Truckee CAPC meetings, Community Collaborative of Tahoe Truckee Resource Sharing meetings and Nevada County First 5 Quarterly Contractors Meeting.</p> <p>KidZone Museum's KidsReach program is interested in serving children in Nevada County (ages 0-5), their parents and their siblings. KidZone believes that serving the entire family as a unit whenever possible is the best way to serve the children (0-5 yrs) in a household.</p> <p>This period KidZone Museum had many collaborations and partnerships with community organizations because of relationships created with the community partners throughout community connections and collaboration meetings.</p> <p>KidZone Museum collaborated with the following partners:            Nevada County Library- Truckee Library            Truckee Pines Head Start Preschool            Truckee Pines Home Based Early Head Start            Truckee Healthy Babies            Truckee Elementary State Preschool            TTUSD STEPP Center            TTUSD Special Ed Classes            Nevada County Public Health- Oral Health, Tara Crimm            Adventure Risk Challenge            SOS Outreach            Sierra Community House</p> <p>KidZone Museum connected new home visitor in partner organization to the following organizations:            Community Collaborative of Tahoe Truckee Resource Sharing meetings            Tahoe Truckee CAPC</p>	<p>Attend 12 collaborative meetings annually to enhance knowledge, skills, and capacity of staff (CAPC, Community Collaborative, and Early Learning Teams)</p>



Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
<b>Performance Measure: 02. Child Socialization</b>					
#	Data And Memo	2Q-21/22	1		Provide 6 opportunities for child socialization annually (virtual or in-person) - examples: storytelling, science experiments, puppets shows, and art projects
<b>Performance Measure: 03. Developmentally Appropriate Activity Kits</b>					
#	Data And Memo	2Q-21/22	28	Period 10/01/21-12/31/21 Nevada County First 5, 2021  Developmentally Appropriate Activity Kits To improve school readiness KidZone Museum distributed 28 developmentally appropriate activity kits and 28 books to families with children ages 0-5 years old. KidZone also created 4 kits for KidZone staff and community partner staff in order to facilitate live activities that are done virtually and together as a group. The kits included play dough kits and finger paint art kits and a book each.	To improve school readiness, distribute 86 developmentally appropriate activity kits to families with children ages 0-5
<b>Performance Measure: 04. Parenting Resources</b>					

Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
#	Data And Memo	2Q-21/22	28	<p>Period 10/01/21-12/31/21 Nevada County First 5, 2021</p> <p>Parent Resources KidZone Museum provided parent resources through the KidZone@Home kits with parent education to 22 unduplicated parents (28 duplicated parents). These resources included information about what kids learn through each activity, instructions and suggestions to maximize the learning benefits, homemade play dough recipe, a link to the Nevada County Library's online catalog, book name and author of the book read at the KidZone@Home story time (for easy catalog look up), library business hours and contact info for Spanish speaking Truckee Library staff. In addition, each parent received a scholarship application and letter that qualified their family for a 100% scholarship for an annual museum membership, KidZone Museum hours of operation, rules and QR codes to register for KidZone Museum visits (later on an update that no more pre-registration was required).</p> <p>KidZone@Home provided parents with community resources that included information from the following community organizations: Sierra Community House: ExpresArte Mom's Cafe Peer Support Free Aerobic Class Food distribution financial assistance legal assistance family support including domestic violence and crisis support</p> <p>Truckee Affordable Housing: Artist Lofts Coldstream Commons &amp; Meadow View Place Apartments Frishman Hollow II Apartments</p> <p>SOS Outreach: Learn to Ride Ski/Snowboarding</p> <p>Nevada County Truckee Library: Link to the Nevada County Library's online catalog Book name and author of the book read at the KidZone@Home storytime (for easy catalog look up) Up to date Truckee Library business hours</p>	<p>Provide parenting resources through KidZone@Home and KidZone@casa 4 newsletters annually.</p>

Type of Goal	Performance Type	Actual	Period Memo3	Performance Description
			<p>Contact info for Spanish speaking Truckee Library staff            Library onsite preschool story times            Library onsite RUFF reading (reading to therapy dog)            Read Up Adult Literacy Class            136 Nevada County Library Winter Reading Challenge logs distributed through KidZone Museum            KidsReach effort with information about Library grand prize AND with information to an additional parent &amp; child grand prize and parent &amp; child mini prizes that the KidZone Museum would also raffie to the families that participated in the Winter Reading Challenge in the pre-readers group (0-5 yrs). Additional blank winter reading challenge logs were provided to the KidZone Museum from the Truckee Library so families could pick up reading logs at the Library or the KidZone Museum. All kids that participate would win 1 book from the Truckee Library and the KidZone Museum guaranteed an additional prize from the KidZone for at least 1 parent/child combo from each of the KidsReach programs that participated in the pre-readers group!</p> <p>Onsite KidZone Museum Parent Education:            KidZone Partner Community Board included flyers from:            Nevada County Library Winter Reading Challenge flyers (English/Spanish)            Nevada County Library Adult Literacy Class            Truckee Library Wrapping Christmas Gifts at the Library            Truckee Library Christmas ornament decorating            Truckee Library Preschool Story Time            Truckee Library RUFF Reading (therapy dog)            Truckee Family Room            Big Brothers Big Sisters            Sierra Community House ExpresArte Class            Sierra Community House DesestresArte Class            Sierra Community House Mom's Cafe            Sierra Community House Zumba Class            Sierra Community House Mental Health Support            Sierra Community House Aerobics Class            KidZCommunity Head Start/Early Head Start Enrolling Information &amp; Application QR codes. English and Spanish.</p>	
<b>Performance Measure: 05. Demographic Data</b>				

Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
#	Data And Memo	2Q-21/22	14	Period 10/01/21-12/31/21 Nevada County First 5, 2021	<p>This quarter KidZone Museum had 3 days of outreach that reached a total of 30 adults in Nevada County (5 new and 25 returning) and to a total of 30 children ages 0-5 years old in Nevada County (5 new and 25 returning).</p> <p>The total people served above included 28 adults (duplicated) and 28 kids (duplicated) ages 0-5 who were provided with 28 KidZone@Home kits, 28 books, parent education and resources information.</p> <p>The total people served also included 1 virtual class with story time that reached 2 adults and 2 children ages 0-5 years.</p> <p>The KidZone Museum was able to provide scholarships for annual KidZone Museum Memberships (\$145 value each) to 8 families in Nevada County serving a total of 11 unduplicated adults and 11 unduplicated kids (ages 0-5 years) .</p>
<b>Performance Measure: 06. Narrative: Strengths</b>					
Yes/No	Memo Only	2Q-21/22		Period 10/01/21-12/31/21 Nevada County First 5, 2021	<p>Strengths</p> <p>KidZone Museum's strength is it's connections and relationship with community partners which facilitates the ability for KidZone Museum's KidsReach Program to reach children and parents, serve them and make connections with them over time. Another strength this period was it's literacy effort to early readers in collaboration with the Truckee Library's Winter Reading Challenge.</p>

Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
<b>Performance Measure: 07. Narrative: Challenges</b>					
Yes/No	Memo Only	2Q-21/22		<p>Period 10/01/21-12/31/21 Nevada County First 5, 2021</p> <p><b>Challenges</b> Last period a challenge that KidZone Museum outreach staff came across was being able to bring groups with children (0-5 years old) in low income families so they could benefit from the hands-on learning through play and connections due to lack of transportation. In order to overcome this challenge KidZone Museum planned to bring a KidZone Museum experience to these group sites and their parents. During this period KidZone Museum continued to provide KidZone@Home kits, virtual class and resources to families to still have a learning experience at home. KidZone also distributed scholarship applications and letter for families to obtain a 100% scholarship for an annual museum membership for 4 adults and 4 kids in their family (\$145 value).</p> <p>A challenge this period was due to one of the community partners that KidZone Museum collaborates with in order to reach Nevada County kids ages (0-5yrs) and their parents. The home visitor that worked for this organization stopped working and it took some time for the organization to find a new home visitor to take her position. KidZone offered to help this partner organization during this period in any way it could. The KidZone Community Advocate went to pick up a Hiring announcement with QR code to the job application from this partner and posted it in the Sierra Community House "Programas Comunidad Latina" WhatsApp group which KidZone Museum is a part of. It also offered to work with the supervisor to continue to provide support to the families in the home visiting program. Fortunately, the previous home visitor noticed the organization was having trouble hiring someone to take her position so she came back as a substitute and KidZone was able to serve this group in November. In December, this partner organization was able to hire a new home visitor which the KidZone has established a new relationship with and was able to continue to serve the families in this program. KidZone also electronically introduced this new home visitor to the Tahoe Truckee CAPC group and the Community Collaborative of Tahoe Truckee since the new home visitor showed interest in learning more about the meetings these 2 groups offered.</p> <p>Finally, the hardest challenge for the Community Advocate this period was when she was processing a scholarship application for a family. When calling to inform the family that the KidZone Museum had approved the scholarship application and went over the current rules and hours of operation for museum visitation the mother explained that she did not have a COVID19 vaccine and also did not have an exemption letter from a healthcare provider or religious institution so unfortunately the community advocated had to inform her that she could not visit the KidZone Museum as per the museum rules all visitors ages 12 and over must be fully vaccinated with the Covid19 vaccine. The Community Advocate</p>	

Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
				<p>explained she would freeze her application and if any rules changed she would contact her to continue with obtaining her annual museum membership. The mother was very understanding but this was still very sad for the outreach staff to do. This upcoming period the museum advocates plans to follow up with this family and provide additional support in lieu of them not being able to visit the museum.</p>	
<b>Performance Measure: 07. Narrative: Success Stories</b>					
Yes/No	Memo Only	2Q-21/22		<p>Period 10/01/21-12/31/21 Nevada County First 5, 2021</p> <p>Success Stories</p> <p>I am pleased to say that one of the parents who was served by the KidZone Museum KidsReach Program in Nevada County is now working as one of the community partners that KidZone works with and is helping KidZone reach outreach families through collaborations and partnerships. This mom is now a home visitor that teaches other parents about the importance of early child development, literacy, nutrition and does activities to help strengthen these areas. In addition, she drops off food, resources and materials to parents and children in her program. It is very rewarding for KidZone to see how parents learn, grow and become empowered by the support they receive from community organizations including the KidZone Museum. KidZone understands that parents are a child's first teacher, they are leaders in their families and is honored to be supporting emerging community leaders through the outreach provided within the KidsReach Program.</p>	



**Performance Measures in 10/01/2021 - 12/31/2021**  
**Programs (1): Healthy Babies Home Visiting Program |**

Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
<b>Program Title: Healthy Babies Home Visiting Program</b>					
<b>Performance Measure: 01. Home Visiting</b>					
#	Data And Memo	2Q-21/22	5		Provide home visiting services in English and Spanish to 100 unduplicated families of overburdened pregnant and parenting women in both eastern and western Nevada County annually.
<b>Performance Measure: 02. Edinburgh Postnatal Depression Scale</b>					
#	Data And Memo	2Q-21/22	12		Conduct the Edinburgh Postnatal Depression Scale (EDPS) within 85 mothers annually to screen for maternal depression
<b>Performance Measure: 03. Relational Assessment Tool</b>					
#	Data And Memo	2Q-21/22	8		Conduct the Relational Assessment Tool for domestic violence with 50 mother annually
<b>Performance Measure: 04. CHEERS Check-in Tool</b>					
#	Data And Memo	2Q-21/22		No CHEERS Check-In assessments were completed during the period 10/1/2021-12/31/2021 due to the COVID-19 pandemic and Home Visitors not meeting participants regularly in their homes to complete this assessment.	Complete the CHEERS Check-in tool with Years 1, 25 parents; annually to assess, promote, and address parent-child interaction
<b>Performance Measure: 05. Referrals</b>					

Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
#	Data And Memo	2Q-21/22	6	During the period 10/1/2021-12/31/2021 2 participants of Healthy Babies were found to have either a high ASQ-3 score or a high ASQ-SE-2 score and both received a referral to services to address their developmental delay. During this same period 4 participants scored with a high EPDS score and all were referred to mental health counseling services.	Refer 100% of parents with high scores on the EDPS and ASQ Assessments will be referred to appropriate services
<b>Performance Measure: 06. Healthy Babies Enrollment</b>					
#	Data And Memo	2Q-21/22	5	Five families enrolled with Healthy Babies during the period 10/1/2021-12/31/2021. Participants may enroll in the program until their baby is 3 months of age allowing for a substantial number of months to pass between initial screening and the participant's 1st home visit. It is difficult to look at participants who were screened this quarter to determine if they will be successfully enrolled in the program because of program eligibility as noted above.	10% of families referred will be successfully enrolled in Healthy Babies home visiting services (received 440 self-screens/referrals per year with 40 of those families enrolled)
<b>Performance Measure: 07. Ages and Stages Questionnaire (ASQ-)</b>					
#	Data And Memo	2Q-21/22	20	The HFA standard is to administer the ASQ-3, unless developmentally inappropriate, at least twice per year for children under the age of three and once per year for children three to five years. The HFA standard for the ASQ-SE-2 is to administer this screening at least once per year to age five. Using these guidelines the numbers provided reflect when both of these developmental screens have been completed for the focus child.	Conduct the Ages and Stages Questionnaire (ASQ-3) and Ages and Stages Questionnaire-Social Emotional (ASQ-SE-2) with 85 target children annually
<b>Performance Measure: 08. Development Referrals</b>					
#	Data And Memo	2Q-21/22	2	During the period 10/1/2021-12/31/2021 2 participants of Healthy Babies were found to have either a high ASQ-3 score or a high ASQ-SE-2 score and both received a referral to services to address their developmental delay.	Refer 100% of children with suspected developmental delays to appropriate providers for further assessments an intervention



Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
<b>Performance Measure: 09. Demographic Data</b>					
#	Data And Memo	2Q-21/22			
<b>Performance Measure: 10. Narrative: Challenges</b>					
Yes/No	Memo Only	2Q-21/22			<p>It has been difficult to find interested and eligible applicants who are both vaccinated against COVID and bilingual to fill open Home Visitor/FAW positions. We continue to utilize community job posting sites and networking to recruit candidates. The lack of bilingual staff has the greatest impact on the Spanish-speaking families we serve; however, the program supervisor is reaching out to these families weekly. We are eager to find qualified staff to provide quality services for the Latino families served by Healthy Babies.</p> <p>The team has reported feeling impacted by the pandemic and some anxiety about changes to policies as a result of the pandemic, such as, not seeing families face to face, and the impact the team has faced in their own lives since the pandemic.</p> <p>Last month, Nevada County was impacted by a snowstorm that left tens of thousands of residents without electricity or Wi-Fi for up to two weeks. These extended storm-related power outages created significant challenges for staff, both personally and professionally. Staff was managing challenges in their own homes while working to connect with the families they serve to ensure they all had the resources needed to be safe and healthy.</p>
<b>Performance Measure: 11. Narrative: Strengths</b>					

Type of Goal	Performance Type	Period	Actual	Period Memo3	Performance Description
Yes/No	Memo Only	2Q-21/22		<p>Parents connected with home visitors online with fewer missed sessions due to the pandemic and adjustments made to see families virtually. The HV completion rates were high. Typically, when a baby is ill or mom is not feeling well, they are likely to cancel their session with the HV; however, since sessions are held virtually, they have kept their session appointments.</p> <p>Community programs came together in unique ways to support parents' interests in training and information through community meetings. Additionally, during recent storms, community partners and churches participated in immediate collaboration to provide services and goods and get the word out, ensuring families had firewood during power outages for their wood-burning stoves, food, baby formula, and other resources.</p>	
<b>Performance Measure: 12. Narrative: Success Stories</b>					
Yes/No	Memo Only	2Q-21/22		<p>A young single mom, very low income, making only money from working Door Dash, lost the use of her car and she did not have funds to fix the car. Thanks to a partnership with a local automotive repair shop in town that generously supports Healthy Babies participants, they fixed her car free of charge. Now that her car is fixed, she is able to work again and provide for her child.</p>	



**Performance Measures in 10/01/2021 - 12/31/2021**  
 Programs (1): Community Collaborative of Tahoe Truckee |

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Period Memo3	Performance Description
<b>Program Title: Community Collaborative of Tahoe Truckee</b>							
<b>Performance Measure: 01. Facilitate 10 resource sharing meetings.</b>							
#	Data And Memo	2Q-21/22	2	3	1		Facilitate 10 resource sharing meetings of the Community Collaborative of Tahoe Truckee Annually.
<b>Performance Measure: 02. Track 25 partner agencies actively involved in monthly Community Collaborative meetings.</b>							
#	Data And Memo	2Q-21/22	6	3	-3		
<b>Performance Measure: 03. Release 24 issues of e-news.</b>							

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Period Memo3	Performance Description
#	Data And Memo	2Q-21/22	6	5	-1		Release 24 issues of e-news to inform the community of the work of the collaborative Annually,
<b>Performance Measure: 04. Ensure the representation of special needs.</b>							

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Period Memo3	Performance Description
Yes/No	Memo Only	2Q-21/22					Ensure the representation of special needs of children in the 0-5 age range and their families in regional - reported via narrative.
<b>Performance Measure: 05. Narrative: Challenges</b>							
Yes/No	Memo Only	2Q-21/22	0				Although the Safety Net Report is a valuable snapshot of our community, we continue to be challenged to collect additional community data sets and to publish our bi-annual Community Brief. While data is critical to advancing the work of the Collaborative, it takes significant staff time to cobble together disparate data sets to effectively tell a compelling story. In a time with so many urgent, pressing and timely needs, we have been focusing staff time on addressing immediate needs and not data collection. We continue to struggle to balance these differing aspects of our work.

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Period Memo3	Performance Description
<b>Performance Measure: 06. Narrative: Strengths</b>							
Yes/No	Memo Only	2Q-21/22	0				During the fall, CCTT continued to work to ensure Resource Sharing meetings were welcoming to all partners. We continued to refine the English/Spanish interpretation process based on feedback from meeting participants, and worked to include a welcome to the meeting in both English and Spanish, interpret the chat box and provide interpretation in breakout rooms. We are pleased to share that we have seen a shift in our meeting demographics with an increase in Spanish speaking participants and will continue to refine our process.
<b>Performance Measure: 07. Narrative: Success Stories</b>							

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Period Memo3	Performance Description
Yes/No	Memo Only	2Q-21/22	0			<p>Partners are asked to rate both the individual professional value and organizational value of CCTT Resource Sharing meetings on a scale of 1 to 5 (from "not at all valuable" to "very valuable"). In total, there were 28 evaluation responses during the past two reporting periods. Of these respondents:</p> <ul style="list-style-type: none"> <li>100% rated the organizational value as valuable or very valuable</li> <li>100% rated the professional value as valuable or very valuable</li> </ul> <p>Partners are also asked to report the most valuable part of meetings. Top responses included</p> <ul style="list-style-type: none"> <li>The Adverse Childhood Experiences presentation by Ingrid Cockren</li> <li>Emergency preparedness and Power Safety Outage Management information</li> <li>Real-time information from public health officials, including COVID-19 resources.</li> <li>Youth Forum, a conversation around American identity</li> <li>Resource sharing with community partners</li> </ul> <p>Quotes:</p> <ul style="list-style-type: none"> <li>"Thank you for the great conversations and for including an interpreter, it is so valuable!"</li> <li>"Wonderful to see the collaborative efforts to make meetings and materials bilingual. Not easy, time consuming, and can be messy, but it will get more streamlined and it's such an important step - thank you!"</li> <li>"Love the programming, always valuable."</li> <li>"Getting to meet with unique individuals from different organizations with great potential for collaborating!"</li> <li>"Hearing updated COVID information on hospitalizations, vaccinations, 211/FREED evacuation preparation, getting to see faces and hear about needs and opportunities in other non-profits in the Truckee/Tahoe area!"</li> <li>"Certainly listening to the students - but as a new attendee to these meetings, I'm most excited about learning about the programs that are shared at the end of the meeting. Thank you for providing this opportunity!"</li> <li>"Still soaking in today's meeting...just, thank you!"</li> </ul>	



**Performance Measures in 10/01/2021 - 12/31/2021**  
**Programs (1): Community Support Network of Western Nevada County |**

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Achieved	Period Memo3	Performance Description
<b>Program Title: Community Support Network of Western Nevada County</b>								
<b>Performance Measure: 01. Facilitate 9 resource sharing meetings.</b>								
#	Data And Memo	2Q-21/22	2	3	1			Facilitate 9 resource sharing meetings of the Community Support Network,
<b>Performance Measure: 02. Track 15 community partners.</b>								
#	Data And Memo	2Q-21/22	3	16	13			Track at least 15 community partners actively involved in monthly Community Support Network meetings annually.
<b>Performance Measure: 03. Participate and encourage Partner Participation in CAPC.</b>								



Type of Goal	Performance Type	Period	Goal	Actual	Variance	Achieved	Period Memo3	Performance Description
Yes/No	Data And Memo	2Q-21/22				Yes	CSN created a Prevention Planning Workgroup for CAPC and sent out a Doodle Poll regarding scheduling for this meeting in early December. This Prevention Planning Workgroup currently has 16 community members and partners. The purpose of this workgroup is to gather information regarding current child abuse prevention work and explore ways to reduce, mitigate, and eliminate child abuse in Western Nevada County. In addition, this workgroup will discuss current and previous needs assessments, review county-wide data, create shared prevention goals, and explore ways to best support the needs and concerns of children and families in our community.	Participate and encourage Partner Participation in CAPC Community -wide Child Abuse Prevention Planning or other community initiatives.
<b>Performance Measure: 04. Release48 issues of the e-news.</b>								

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Achieved	Period Memo3	Performance Description
#	Data And Memo	2Q-21/22	12	11	-1		<p>The CSN Coordinator created 11 e-news issues that were sent out to CSN subscribers between 10.01.21 - 12.31.21. The purpose of the e-news issues is to inform the community about the Child Abuse Prevention work that the CSN and Child Abuse Prevention Council of Western Nevada County (CAPC) are currently working on along with engaging the community in collaborative efforts, explore community current prevention services, and notify the community of child and family well-being trainings. Additional articles in the e-news are community job opportunities from CSN Partners along with additional happenings in Western Nevada County and articles that are focused on resilience and families. The totals for opened CSN e-news for the quarterly period are as follows:</p> <p>October 2021:  The week of October 5th - 126 opens  The week of October 12th - 126 opens  The week of October 19th - 115 opens  The week of October 26th - 124 opens</p> <p>November 2021:  The week of November 2nd - 133 opens  The week of November 9th- 136 opens  The week of November 16th - 123 opens  The week of November 23rd - 133 opens  The week of November 30th - 147 opens</p> <p>December 2021  The week of December 7th - 131 opens  The week of December 14 - 156 opens  (We took a week off for the holiday)</p>	Release 48 issues of the e-news to inform the community of the Community Support Network and Child Abuse Prevention Council.
<b>Performance Measure: 05. Narrative: Challenges</b>								

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Achieved	Period Memo3	Performance Description
Yes/No	Memo Only	2Q-21/22	0					A challenge with CSN during this reporting period was having parent engagement/parent presence at the November 2021 CSN meeting. We worked consistently with partners and providers to invite parents to the table. We have been actively working hard to increase parent voice and lived experience and invite their presence to the CSN meeting table. We will and are continuing to work diligently to increase parent engagement and have the CSN meetings be a place for resources and support for parents/caregivers.
<b>Performance Measure: 06. Narrative: Strengths</b>								
Yes/No	Memo Only	2Q-21/22	0					In November and December of 2021 there was an increase in CSN meeting participation and there were new community members and or departments/agencies at the table. In November there was 27 attendees and in December there were 25 attendees.  The November CSN meeting was a Community Partner (Provider) Panel. Local child and family serving agencies shared (reported out on) the work they are currently doing, gathered information, and learned more about other agencies in the community and how we can collaborate well with one another and meet the needs of the children and families in Nevada County.  The December CSN meeting was a County Leadership Facilitated Discussion meeting where local Nevada County Leadership from various departments and districts reported out on the work, they are doing in our community along with how they are meeting the needs of children, families, and the community as a whole.  The November and December meeting attendance increased by approximately 50% from October 2021 meeting and previous reporting periods.
<b>Performance Measure: 07. Narrative: Success Stories</b>								

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Achieved	Period Memo3	Performance Description
Yes/No		2Q-21/22	0					<p>CSN hosted a Spooky Booky event in October 2021 for children and families in Nevada County to have a fun and safe Halloween event while also promoting reading. The day of the Spooky Booky event I (we) were unsure as to how many families and or children were planning to attend because there was not a way for us to have an RSVP for this event (other than through the CSN Facebook page and only three people shared there were interested in attending). I am excited to share that it was very successful!</p> <p>We had 147 adults, more than 200 children, and 20 teens. More than 250 books were given away to children in our beautiful community along with tasty treats, glow sticks, bean bags, toothbrushes, and more! We had 9 Community Partners who participated in the event that included: The Nevada County Superintendent of Schools (NCSOS), Kare Crisis Nursery, the Read Me a Story program, Family Resource Centers (FRC's), Big Brothers Big Sisters of Northern Sierra, The Nevada County Library, First 5 Nevada County, The Nevada County Sheriff's Office, and Nevada County Public Health (Dental Department). There were also over 10 plus community agencies and departments that helped CSN promote (market) the Spooky Booky event via CSN social media platform and weekly e-news. The marketing was very successful for this event and was one of the major key components to notifying the community.</p> <p>This event was not only successful for the children and families in Nevada County, but also for the community partners as the success of this Spooky Booky event revealed the healthy outcomes and fruit of community collaboration. It also showed the effects of how we can all come together to serve our community and strengthen our relationships with one another. We look forward to continuing the collaborative work in Nevada County with the CSN partner and community members.</p>



## Performance Measures in 10/01/2021 - 12/31/2021

Programs (1): Early Childhood Mental Health |

Type of Goal	Performance Type	Period	Goal	Actual	Period Memo3	Performance Description
<b>Program Title: Early Childhood Mental Health</b>						
<b>Performance Measure: Average score on a 5 point scale - Between "Very Helpful" &amp; "Extremely Helpful" on the shelter tool</b>						
#	Data And Memo	2Q-21/22	0		No shelter consultation individuals were served during this quarter so no 5 point scale questionnaires were utilized.	Total number of parents who report that they felt supported, gained parenting skills, and knowledge on a post-service questionnaire
<b>Performance Measure: Demographic Data</b>						
#	Data And Memo	2Q-21/22			There are no demographics to report during this quarter because we are currently serving one client/family through the First Five grant and this client/family were reported on in last month's report. Demographic measures are only used to report new client seen starting during this reporting period.	
<b>Performance Measure: Grantees provide linguistically and culturally appropriate services</b>						
Yes/No	Data And Memo	2Q-21/22	0		We currently have one provider of services to the 0-5 age group who speaks Spanish. She is currently being trained in the Child Parent Psychotherapy (CPP) modality and does not yet service any first five clients. .	In narrative - describe how your program meets cultural and linguistic needs of the community
<b>Performance Measure: Narrative: Challenges</b>						

Type of Goal	Performance Type	Period	Goal	Actual	Period Memo3	Performance Description
Yes/No	Memo Only	2Q-21/22	0		During the 21/22 fiscal year, we only have funds available to us which were left over from last year. We are therefore having to utilize those funds very conservatively so that services can last through this fiscal year. We currently are serving one client/family.	
<b>Performance Measure: Narrative: Strengths</b>						
Yes/No	Memo Only	2Q-21/22	0		During this reporting period, we have been serving one client who has very specialized temperamental, emotional and attachment needs. This has been very challenging for his family and as things have progressed, his parents have wanted more specialized support in parenting him. The flexible nature of this grant has allowed us to focus more attention on providing collateral services to these parents which has been very helpful to them.	
<b>Performance Measure: Narrative: Success Stories</b>						
Yes/No	Memo Only	2Q-21/22	0			
<b>Performance Measure: Parents show decreased parental stress per the Parental Stress Index</b>						
Yes/No	Data And Memo	2Q-21/22	0		During this reporting period we have had 1 participant in the direct therapy program. He started receiving services from us during the last reporting period (fiscal year 21/22 quarter 1) and is currently still in treatment with us. We do not therefore have a post treatment PSI completed for this client.	In narrative, describe the average improvement score
<b>Performance Measure: Percent of parents connected to additional services</b>						
%	Data And Memo	2Q-21/22	0		During last reporting period (quarter 1), one parent was able to connect to OT services for their child. They are still continuing to receive these services.	
<b>Performance Measure: Total number of children with improved pre- and post- scores on the Child Behavior Check List</b>						

Type of Goal	Performance Type	Period	Goal	Actual	Period Memo3	Performance Description
#	Data And Memo	2Q-21/22	0		We are currently not using the CBCL for pre - post evaluation of 1st 5 services. We are instead using the PSI (Parental Stress Index).	
<b>Performance Measure: Total number of families which children 0-5 served during the timeframe</b>						
#	Data And Memo	2Q-21/22	0	1		Total number of families with children 0-5 who received mental health consultation and/or evening therapy during the timeframe.
<b>Performance Measure: Total number of hours - evening therapy</b>						
#	Data And Memo	2Q-21/22	0	7		Total number of hours spent providing evening therapy to families with children ages 0-5 during the timeframe.
<b>Performance Measure: Total number of hours - shelter consultation</b>						
#	Data And Memo	2Q-21/22	0		During this period, we have not heard from either shelter that we have worked with in the past requesting services from us.	Total number of hours spent providing shelter consultation to families with children ages 0-5 during the timeframe.



**Performance Measures in 10/01/2021 - 12/31/2021**  
 Programs (1): Community Support Network of Western Nevada County |

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Achieved	Period Memo3	Performance Description
<b>Program Title: Community Support Network of Western Nevada County</b>								
<b>Performance Measure: 01. Facilitate 9 resource sharing meetings.</b>								
#	Data And Memo	2Q-21/22	2	3	1	1		Facilitate 9 resource sharing meetings of the Community Support Network,
<b>Performance Measure: 02. Track 15 community partners.</b>								
#	Data And Memo	2Q-21/22	3	16	13	13	The Community Support Network of Nevada County (CSNNC) tracks community members that are in attendance for each CSN meeting. During this quarterly reporting period there was a total of 64 attendees for these meetings. There were 12 attendees at the October 2021 CSN meeting, 27 attendees at the November 2021 CSN meeting, and 25 at the December 2021 CSN meeting. The October meeting was on Nevada County Data and the Child Abuse Prevention Survey Results. The November CSN meeting was a Community Partner/Agency Panel Discussion. The December CSN meeting was a Nevada County Leadership Facilitated Discussion meeting.	Track at least 15 community partners actively involved in monthly Community Support Network meetings annually.
<b>Performance Measure: 03. Participate and encourage Partner Participation in CAPC.</b>								



Type of Goal	Performance Type	Period	Goal	Actual	Variance	Achieved	Period Memo3	Performance Description
Yes/No	Data And Memo	2Q-21/22				Yes	CSN created a Prevention Planning Workgroup for CAPC and sent out a Doodle Poll regarding scheduling for this meeting in early December. This Prevention Planning Workgroup currently has 16 community members and partners. The purpose of this workgroup is to gather information regarding current child abuse prevention work and explore ways to reduce, mitigate, and eliminate child abuse in Western Nevada County. In addition, this workgroup will discuss current and previous needs assessments, review county-wide data, create shared prevention goals, and explore ways to best support the needs and concerns of children and families in our community.	Participate and encourage Partner Participation in CAPC Community -wide Child Abuse Prevention Planning or other community initiatives.
<b>Performance Measure: 04. Release48 issues of the e-news.</b>								

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Achieved	Period Memo3	Performance Description
#	Data And Memo	2Q-21/22	12	11	-1		<p>The CSN Coordinator created 11 e-news issues that were sent out to CSN subscribers between 10.01.21 - 12.31.21. The purpose of the e-news issues is to inform the community about the Child Abuse Prevention work that the CSN and Child Abuse Prevention Council of Western Nevada County (CAPC) are currently working on along with engaging the community in collaborative efforts, explore community current prevention services, and notify the community of child and family well-being trainings. Additional articles in the e-news are community job opportunities from CSN Partners along with additional happenings in Western Nevada County and articles that are focused on resilience and families. The totals for opened CSN e-news for the quarterly period are as follows:</p> <p>October 2021:  The week of October 5th - 126 opens  The week of October 12th - 126 opens  The week of October 19th - 115 opens  The week of October 26th - 124 opens</p> <p>November 2021:  The week of November 2nd - 133 opens  The week of November 9th- 136 opens  The week of November 16th - 123 opens  The week of November 23rd - 133 opens  The week of November 30th - 147 opens</p> <p>December 2021  The week of December 7th - 131 opens  The week of December 14 - 156 opens  (We took a week off for the holiday)</p>	Release 48 issues of the e-news to inform the community of the Community Support Network and Child Abuse Prevention Council.
<b>Performance Measure: 05. Narrative: Challenges</b>								

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Achieved	Period Memo3	Performance Description
Yes/No	Memo Only	2Q-21/22	0					A challenge with CSN during this reporting period was having parent engagement/parent presence at the November 2021 CSN meeting. We worked consistently with partners and providers to invite parents to the table. We have been actively working hard to increase parent voice and lived experience and invite their presence to the CSN meeting table. We will and are continuing to work diligently to increase parent engagement and have the CSN meetings be a place for resources and support for parents/caregivers.
<b>Performance Measure: 06. Narrative: Strengths</b>								
Yes/No	Memo Only	2Q-21/22	0					In November and December of 2021 there was an increase in CSN meeting participation and there were new community members and or departments/agencies at the table. In November there was 27 attendees and in December there were 25 attendees.  The November CSN meeting was a Community Partner (Provider) Panel. Local child and family serving agencies shared (reported out on) the work they are currently doing, gathered information, and learned more about other agencies in the community and how we can collaborate well with one another and meet the needs of the children and families in Nevada County.  The December CSN meeting was a County Leadership Facilitated Discussion meeting where local Nevada County Leadership from various departments and districts reported out on the work, they are doing in our community along with how they are meeting the needs of children, families, and the community as a whole.  The November and December meeting attendance increased by approximately 50% from October 2021 meeting and previous reporting periods.
<b>Performance Measure: 07. Narrative: Success Stories</b>								

Type of Goal	Performance Type	Period	Goal	Actual	Variance	Achieved	Period Memo3	Performance Description
Yes/No		2Q-21/22	0				<p>CSN hosted a Spooky Booky event in October 2021 for children and families in Nevada County to have a fun and safe Halloween event while also promoting reading. The day of the Spooky Booky event I (we) were unsure as to how many families and or children were planning to attend because there was not a way for us to have an RSVP for this event (other than through the CSN Facebook page and only three people shared there were interested in attending). I am excited to share that it was very successful!</p> <p>We had 147 adults, more than 200 children, and 20 teens. More than 250 books were given away to children in our beautiful community along with tasty treats, glow sticks, bean bags, toothbrushes, and more! We had 9 Community Partners who participated in the event that included: The Nevada County Superintendent of Schools (NCSOS), Kare Crisis Nursery, the Read Me a Story program, Family Resource Centers (FRC's), Big Brothers Big Sisters of Northern Sierra, The Nevada County Library, First 5 Nevada County, The Nevada County Sheriff's Office, and Nevada County Public Health (Dental Department). There were also over 10 plus community agencies and departments that helped CSN promote (market) the Spooky Booky event via CSN social media platform and weekly e-news. The marketing was very successful for this event and was one of the major key components to notifying the community.</p> <p>This event was not only successful for the children and families in Nevada County, but also for the community partners as the success of this Spooky Booky event revealed the healthy outcomes and fruit of community collaboration. It also showed the effects of how we can all come together to serve our community and strengthen our relationships with one another. We look forward to continuing the collaborative work in Nevada County with the CSN partner and community members.</p>	

## **SEXUAL HARASSMENT POLICY AND COMPLAINT PROCEDURE**

The Commission is strongly committed to prohibiting sexual harassment. Sexual harassment is defined as unwelcome sexual advances, request for sexual favors, and other verbal or physical conduct of a sexual nature when: submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individuals, or such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

The Commission prohibits and does not tolerate sexual abuse, molestation, misconduct, or harassment of minors in the workplace or organization-related activities. The Commission provides procedures for employees, consultants, board members, or any other person to report such acts. Any reported or suspected violations of this Policy will be promptly and thoroughly investigated following the procedures set forth below.

Following an investigation, the Commission will swiftly take any necessary and appropriate disciplinary action, up to and including termination. No employee, consultant, Commission member, or other third party associated with the Commission, regardless of title or position, has the authority to commit or allow violations of this Policy.

Any employee who believes that he/she has been harassed may make a complaint orally or in writing with either the Executive Director or the Commission Chair, as outlined in the section entitled "COMPLAINT PROCEDURE". The Commission will not permit or condone any acts or retaliation against anyone who in good faith files or cooperates in the investigation of complaints under this Policy. Bad faith or malicious complaints, however, will result in appropriate disciplinary action, up to and including termination.

### Supervision of Youth

To provide a safe environment for minors, the Commission strives to ensure that a minimum of two adults are present with minors during organization-related activities. The purpose is to avoid one-on-one interactions between adults and minors that are not easily observable by others. If individual meetings with a minor are held, such as during a program event, conduct these interactions in public spaces that are open, visible, and populated by the public, such as common areas, restaurants, or cafes.

### Examples

A violation of this Policy may include, but is not limited to, the following conduct by employees, consultants, board members, or other third parties associated with [Insured Name]. Failure to report any such conduct is also a violation of this Policy:

- Any sexual activity, involvement, or attempt of sexual contact with a person who is a minor (under 18 years old) and/or who has not consented or is incapable of consenting
- Sexual activity with another who is legally incompetent or otherwise unable to give consent
- Physical assaults or violence, such as rape, sexual battery, abuse, molestation or any attempt to commit such acts

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- Unwanted and intentional physical conduct that is sexual in nature, such as touching, pinching, patting, brushing, massaging someone's neck or shoulders, and/or pulling against another's body or clothes
- Displaying pornographic or sexually explicit images, posters, calendars, or objects
- Unwelcome and inappropriate sexual activities, advances, comments, innuendoes, bullying, jokes, gestures, electronic communications or messages (e.g., email, text, social media, voicemail), exploitation, exposure, leering, stalking, or invasion of sexual privacy
- Creating a sexually hostile environment through comments or conduct that unreasonably interferes with one's work or learning environment, ability to fulfill job or learning commitments, or that creates an intimidating, hostile, or offensive environment
- Direct or implied threats that submission to sexual advances will be a condition of employment or affiliation with the organization

The Commission will take all allegations of violations under this Policy seriously and will promptly, thoroughly, and equitably investigate whether misconduct has taken place. The organization may utilize an outside third-party to conduct an investigation of misconduct. The Commission will cooperate fully with any investigation conducted by law enforcement or other regulatory/protective services agencies.

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## **Reporting Procedure**

Immediately report suspected violations of this Policy to any of the following individuals:

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Executive Director – Melody Easton  
Melody@first5nevco.org

Commission Chair – Ryan Gruver  
Ryan.gruver@co.nevada.ca.us

NCSOS Human Resources – Regina Reno  
Rreno@nevco.org

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It is not required to directly confront the person who is the source of the report, question, or complaint before notifying any of the individuals listed. [Insured Name] will take every reasonable measure to ensure that confidentiality is maintained to the extent possible. However, to conduct a thorough investigation, certain information may need to be disclosed to other individuals, including the alleged offender. Consequently, absolute confidentiality cannot be promised and cannot be guaranteed.



First 5 Association of California (F5AC)

## Overview of Governor's Proposed January Budget FY 2022-23

January 12, 2022

On January 10, Governor Newsom unveiled his initial budget proposal for the 2022-23 fiscal year, a \$286.4 billion total spending plan that features a \$45.7 billion budget surplus. After accounting for statutorily required reserves, the proposed budget includes \$20.6 billion in discretionary funds available for allocation by the Governor and Legislature. The Governor emphasized that the state's financial picture is likely to change again by the May Revision, with revenues likely to rise if economic activity increases and the stock market continues to break records, and as the state receives additional federal funds.

The Governor set forth a blueprint, and nearly \$10 billion in new spending, to address what he called California's biggest challenges: COVID-19, climate change, homelessness, inequality, and safe streets.

The breadth of the Governor's blueprint puts at the center of this year's budget deliberations the importance of policy and budget choices that promote whole child, whole families, and whole communities. F5AC will work closely with members and partners to raise up the F5 experience and expertise in these areas, and to underscore the opportunity for the state to continue building toward these goals in partnership with the First 5 network.

The proposal also builds on and expands programs for children and families included in or created through the Governor's previous budgets. For example, the proposed budget includes funding to expand the California Home Visiting Program, strengthen the state's public health and behavioral health systems, train providers on Adverse Childhood Experiences (ACEs), pay for developmental screenings, hire additional community health workers, support initial implementation of dyadic care services for children and families, and continue the California Advancing and Innovating Medi-Cal (CalAIM) reforms.

F5AC is still analyzing the budget details but here are highlights from the Governor's proposal organized by the priority policy platforms of the F5AC strategic plan.

### *RESILIENT FAMILIES*

#### **Home Visiting**

\$50 million ongoing General Fund for the Department of Public Health (CDPH) to expand the California Home Visiting Program and the California Black Infant Health Program, serving approximately 6,000 additional families over five years, in addition to 3,700 currently served by the Home Visiting Program and 1,650 served by the Black Infant Health Program. The budget proposes greater flexibility for current home visiting models to meet the diverse needs of families across the state, expands home visiting services to additional counties, and makes the services accessible to families with the highest needs.

#### **Child Poverty**

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- \$200.7 million in 2022-23, to support 7.1-percent increase to CalWORKs Maximum Aid Payment levels, funded entirely by the Child Poverty and Family Supplemental Support Subaccount of the 1991 Local Revenue Fund.
- Expansion of the Young Child Tax Credit (YCTC), created in the 2019 state budget, to include households with zero earned income. Proposes to index the YCTC for inflation starting in the 2022 tax year. This credit provides \$1,000 to every household that otherwise qualifies for the Earned Income Tax Credit and has a child aged 5-years old or younger. The Franchise Tax Board estimates that about 55,000 parents would newly qualify for the tax credit under the proposal.

### **Food Security**

- Combined Proposition 98 dedicated General Fund and other General Fund revenues of over \$500 million primarily one-time funding to expand access to nutrition support for children, such as funding for two meals per day to any student who requests it at all public schools, regardless of income eligibility, school site upgrades to kitchen infrastructure and equipment, and enhancements to farm to school programs and related educational programs.
- \$50 million one-time General Fund for the CalFood program to mitigate increases in food needs among low-income and food-insecure populations throughout the state.

## *QUALITY EARLY LEARNING*

### **Early Literacy**

\$10 million General Fund to expand early literacy efforts by developing a partnership between CDPH and First 5 California to administer a statewide program to provide multilingual books and early literacy programming for families with young children in collaboration with other state programs such as home visiting, childcare, early childcare centers, and foster care.

### **Early Care and Education (ECE) Programs**

- \$823.7 million for 36,000 additional subsidized childcare slots. When combined with the slots funded in the 2021 Budget Act, this brings the total to over 145,000.
- \$373 million to support a full year of rate increases for childcare providers, building on investments made in last year's budget.
- \$25 million to fund the Child Care Initiative Project through June 30, 2023, to address areas underserved by childcare providers, increase childcare slots, and support providers who want to become licensed.
- \$10.6 million for the California Infant and Early Childhood Mental Health Consultation program focused on the behavioral health needs of children, families, and childcare providers.
- \$308.4 million to ensure that the California State Preschool Program (CSPP) meets the needs of students with disabilities and dual language learners. CSPP providers must serve at least 10 percent students with disabilities and provide additional supportive services for dual language learners. Additionally, all students participating in CSPP will maintain continuous eligibility for 24 months (increased from 12 months) once eligibility is confirmed, children with an individualized



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education program will be categorically eligible to participate in the program, and providers that have served only eligible three- and four-year-olds will now be allowed to serve two-year-old children.

- \$1 billion to implement the first year of universal transitional kindergarten with full implementation by 2025-26, including:
  - \$639.2 million General Fund to expand eligibility for transitional Kindergarten, from all children turning five-years-old between September 2 and December 2 to all children turning five-years-old between September 2 and February 2, beginning in the 2022-23 school year.
  - \$383 million Proposition 98 General Fund to add an educator to every transitional kindergarten class, reducing student-to-adult ratios to align with the CSPP more closely.
- \$65.5 million (\$45 million general fund) to strengthen the transition process for three-year-old children with intellectual and/or developmental disabilities moving from the Early Start program (Part C of the federal Individuals with Disabilities Education Act (IDEA)) to special education (Part B of IDEA).
- \$4.8 million General Fund to support infrastructure, planning, and initial design of a childcare data system and information technology solution, referred to as California Supporting Providers and Reaching Kids (CalSPARK), as part of the Brilliant Beginnings data initiative to facilitate data-driven decisions, enhance family-provider experience, and streamline state administration of the programs.
- \$3.1 million in funding from the Preschool Development Grant Birth through Five Renewal from 2020 to 2023 to support the Brilliant Beginnings data initiative and the single verification hub.

Early intervention services through the state’s Regional Center system:

- \$1.2 million (\$1 million General Fund) to improve California’s statewide early intervention system, known as Early Start, through more inclusive services, streamlined intake processes and alignment, and increased collaboration between the Departments of Social Services and Education.
- \$3.2 million (\$2.2 million General Fund) to establish Individuals with Disabilities Education Act (IDEA) specialists at every state Regional Center, to provide expertise on available services and offer other technical support.
- \$51 million (\$31.9 General Fund) in 2022-2023 and \$68.1 million (\$42.6 million General Fund) on-going to reduce Regional Center service coordinator caseloads to 1:40 for children through age 5-years old.
- \$10 million for Special Education supports for pre-school aged children, to better promote inclusion in pre-school for 3- and 4-year-olds served by Regional Centers.

## ***COMPREHENSIVE HEALTH & DEVELOPMENT***

### **Medi-Cal**

- \$819.3 million to expand Medi-Cal to all income-eligible adults aged 26 through 49 regardless of immigration status, no sooner than January 1, 2024, building on coverage expansions over the last decade for children, young adults, and older adults 50 years and over,

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- \$53.2 million (\$18.9 million General Fund) in 2022-23 and \$89 million (\$31 million General Fund) annually to reduce Medi-Cal premiums for approximately 500,000 pregnant women, children, and disabled working adults who pay a monthly share because their incomes are marginally above Medi-Cal eligibility levels.
- \$400 million (\$200 million General Fund) one-time for Medi-Cal provider payments focused on advancing equity and improving quality in children's preventive, maternity, and integrated behavioral health care.
- \$350 million General Fund to recruit, train, and certify 25,000 new community health workers (CHWs) by 2025. Last year's budget created CHWs as a support through the Medi-Cal program, and DHCS plans to make them available to Medi-Cal enrollees starting on July 1.
- \$176 million in additional funding to support access to women's health services, and developmental and Adverse Childhood Experiences (ACEs) screenings. Providing payments through Proposition 56 to providers for conducting these early childhood screenings was a benefit first created through the 2020 state budget, and in 2022-23, these Medi-Cal supplemental payments are projected to exceed revenue by \$176 million, necessitating this additional funding.
- \$135.1 million over a three-year period to extend Medi-Cal provider training for conducting ACEs screenings.

Mobile Crisis Medical Response – Federal American Rescue Plan Act (ARPA) funding authorized 85-percent federal matching funds for a Medicaid mobile crisis response services benefit, available for 12 quarters during a five-year period starting April 1, 2022. Department of Health Care Services (DHCS) will add multi-disciplinary mobile response services for crises related to mental health and substance use disorders as a new Medi-Cal benefit as soon as January 1, 2023.

### **Children and Youth Behavioral Health Initiative**

- \$87 million (\$41 million General Fund) to implement Dyadic Services effective January 1, 2023. Dyadic Care Services provide integrated physical and behavioral health screening and services to the whole family, help increase access to preventive care, improve the coordination of care and maternal mental health, and strengthen child social-emotional health and safety.

### **Public Health**

- \$5.5 million to support initiatives aimed at improving maternal and infant health outcomes in California, including in-depth case reviews and data collection and publishing of findings regarding pregnancy-related deaths, severe maternal morbidity, and infant deaths.
- \$100 million General Fund to strengthen the state's public health infrastructure and improve collaboration between state and local government entities, building on an additional \$300 million for public health infrastructure provided in the 2020-21 state budget. The funding will support the establishment of an Office of Policy and Planning to lead efforts to understand emerging public health threats, expand the public health workforce and enhance communication and public education efforts to combat mis- and disinformation.



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## Memo

**To:** Commission  
**From:** Melody Easton  
**Date:** February 16, 2022  
**Re:** Executive Director's Report

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### First 5 California & First 5 Association

- Staffing Changes –
  - The Director of First 5 California, Camille Maben, is set to retire at the end of March. First 5 CA will be using a search firm to locate the next Executive Director.
  - The Director of the First 5 Association, Melissa Stafford Jones, left her position to serve as the Director of the Children and Youth Behavioral Health Initiative as of November 2021. The First 5 Association has contracted with Koya Partners to recruit for a new Executive Director and Deborah Kelch (formerly of the Insure the Uninsured Project) is serving as the interim director until the position has been filled.
  - First 5 California Commission Chair, and California's Surgeon General, Dr. Nadine Burke-Harris has resigned from her role. She will remain the Chair of the Commission until a new Executive Director has been hired.

- Governor's Budget:

"The governor's budget proposal includes important investments related to early brain development, including home visiting, early intervention services, quality pre-K and early literacy:

- \$50 million to expand voluntary home visiting services for children aged zero to three, which provide a range of supportive services to pregnant and newly parenting families in California. These services help improve health outcomes in key areas ranging from low-birth weight and infant mortality to immunizations and language development.
- \$10 million one-time General Fund to expand early literacy efforts by developing a partnership between California Department of Public Health (CDPH) and First 5

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Ryan Gruver  
Commission Chair  
Director,  
Nevada County Health &  
Human Services Agency

Sue Hoek  
Vice-Chair  
Nevada County  
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Phebe Bell  
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Laura Brown  
Executive Director,  
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Nevada County  
Superintendent of Schools

California to administer a statewide program to provide multilingual books and early literacy programming for families with young children.

- \$2 million one-time General Fund to incorporate early identification for learning disabilities into the state’s preschool assessment tools, including a process for follow-up by expert evaluators, and \$60 million one-time Proposition 98 General Fund to provide training for educators on effective use of these tools.
- \$5.8 billion (\$2.3 billion General Fund) for child care programs, including support for multi-year commitment to rate increases, supplemental funding to providers, infrastructure grant program funding, and eventually expanding child care access.
- \$10.6 million in continued investment through June 30, 2023 for the California Infant and Early Childhood Mental Health Consultation program to support the mental health needs of children, families, and child care providers.
- Promoting school readiness by providing access to transitional kindergarten for all four-year-olds and to public preschool for all income-eligible three-year-olds, in full-inclusion settings.
- While some families will choose to send their four-year-old to transitional kindergarten, others will have the choice to access State Preschool. The Budget invests \$197.8 million Proposition 98 General Fund and \$110.6 million General Fund to increase state preschool program adjustment factors for students with disabilities and dual language learners.
- Extension of ACEs provider training with a one-time \$135.1 million (\$67.6 million mental health services fund, remainder is federal funds), over a three-year period to extend Medi-Cal provider training for ACEs screenings.

The First 5 Network appreciates investments proposed in the 2022-23 budget and we are prepared to collaborate with the governor and legislators to bring positive changes to California’s youngest children and families. We will work closely with the governor and First 5 Network partners on the final budget revisions that are expected in May 2022.”

### **Strategic Planning**

During an upcoming meeting, we will be reviewing the Strategic Plan elements that may need to be changed or updated for the next strategic plan. We request that the Commission considers the benefits of extending the plan to 6 years – covering two grant cycles. This would challenge the Commission to identify the core values that we do not anticipate changing, allow staff to look forward to longer-term impact, and lengthen the turnaround time for the planning process.

### **CAPC Prevention Planning**

CAPC of Western Nevada County, in partnership with Nevada County Child Welfare, is conducting a coordinated prevention planning effort. The purpose of this effort is to ensure that we are working within a coordinated system of care to address the needs of families who are at risk of entering the child welfare system. Through this plan, there will be formalized partnerships between CWS and family-serving agencies to support a “warm handoff” for those families referred to CWS into other supportive services – when

appropriate. The Prevention Plan will also address the different tiers of prevention, as defined by the Office of Child Abuse Prevention; primary prevention (activities/education that are appropriate for the entire community), secondary prevention (activities/education designed to meet the needs of families who are identified as “high risk” but do not rise to the level of needing intervention), and tertiary prevention (activities/education for families who require intervention from Child Welfare in order to reduce recidivism).

**Social Media and Outreach**

- Facebook ([facebook.com/first5nevco](https://facebook.com/first5nevco)) - 674 people following the page
- Instagram ([@first5nevadacounty](https://instagram.com/@first5nevadacounty)) - 192 followers