



380 Crown Point Circle  
Grass Valley, CA 95945

**Melody Easton**  
**Executive Director**  
Phone: (530) 274-5361  
Fax: (530) 274-5355  
[www.first5nevco.com](http://www.first5nevco.com)

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**Regular Meeting**  
**Wednesday, May 23, 2024**  
**Agenda**

**2:00 – 4:00pm**

**Location: Eric Rood Administrative Center**  
**950 Maidu Ave, Nevada City, CA 95959**

- 1. Call to Order**
- 2. Approval of Agenda— ACTION – Attachment 1**
- 3. Introductions**
- 4. Public Comment**
- 5. Commissioner Comment**
- 6. Approval of Minutes** for March Regular Meeting Minutes – **ACTION – Attachment 2**
- 7. Commissioner Search – Truckee Representative – DISCUSSION**  
Welcome Bobbi Luster as the newest First 5 Nevada County Commissioner representing the Truckee area.
- 8. Fiscal Review – ACTION – Attachment 3**  
The Commission will review and approve the fiscal report and credit card statements through March 2024.
- 9. Contractor Report – Community Support Network/Child Abuse Prevention Council of Western Nevada County – DISCUSSION**  
Alyssa Burke will share highlights about their First 5 funded Community Support Network and Child Abuse Prevention Council programming.
- 10. Contractor Scopes of Work – DISCUSSION – Attachment 4**  
The Commission will review the Scopes of Work for the 2024-2026 Contracts.
- 11. 2024-2025 Commission Meeting Schedule - ACTION – Attachment 5**  
The Commission will review and approve the 2024-2025 Commission Meeting Schedule.

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Sue Hoek  
Commission Chair  
Nevada County  
Supervisor,  
District 4

Rachel Peña, LCSW  
Vice-Chair  
Director, Social Services  
Nevada County Health and  
Human Services Agency

Ryan Gruver  
Director,  
Nevada County Health &  
Human Services Agency

Scott W. Lay  
Nevada County  
Superintendent of  
Schools

Bobbi Luster  
Branch Manager  
Nevada County Public  
Library  
Truckee Branch

**12. Salary Schedule– ACTION – Attachment 6**

The Commission will review and approve the 2024-2025 Salary Schedule.

**13. DRAFT Preliminary Budget Review – ACTION – Attachment 7**

The Commission will review the 2024-2025 Preliminary Budget. If there are no changes, the Commission has the opportunity to approve the budget as-is.

**14. Executive Director’s Report—DISCUSSION - Attachment 8**

The Executive Director will share highlights from her written report.

**Correspondence—**

- Subpoena received regarding Persimmony International Inc.
- Melody asked to give a Key Note on ACEs/Toxic Stress/Secondary Trauma during the Sierra Nevada Memorial Hospital Boots on the Ground event in April
- Asked to sign onto a letter opposing the Governor’s cuts to the CalWORKs Home Visiting Program

Next meeting: Wednesday, September 18, 2024 – Truckee Library

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**Regular Meeting**  
**Wednesday, March 20, 2024**  
**Minutes**

**1. Call to Order**

*2:05 pm*

**2. Approval of Agenda- ACTION - Attachment 1**

*Motion was made to approve the agenda. (Motion, Second, Carry) Rachel Peña, Ryan Gruver (4,0)*

**3. Introductions**

*Everyone introduced themselves. Present: Ryan Gruver, Rachel Peña, Scott W. Lay, Sue Hoek, Melody Easton, Rosemary Gonzalez, Cindy Santa Cruz-Reed  
Teams: Cindy Maciel, Nataly Zarate, Carla Boscacci, Bobbi Luster,*

**4. Public Comment**

*No Public Comment*

**5. Commissioner Comment**

*No Commissioner Comment*

**6. Approval of Minutes for November Regular Meeting Minutes and February Special Meeting Minutes - ACTION -Attachment 2**

*Motion was made to approve the minutes for the November Regular Meeting and the February Special Meeting. (Motion, Second, Carry) Scott W. Lay, Rachel Peña, (4,0)*

**7. Commissioner Search -Truckee Representative -DISCUSSION**

The Commission will receive an update on the search for a new member to represent the Truckee area.

*The search is still on for someone to represent the Truckee area. Bobbi Luster is interested in applying for the position.*

**8. Fiscal Review -ACTION -Attachment 3**

The Commission will review and approve the fiscal report and credit card statements through January 2024.

*Motion was made to approve the Fiscal Report and Credit Card Statements through January. (Motion, Second, Carry) Scott W. Lay, Ryan Gruver, (4,0)*

**9. PUBLIC HEARING -First 5 California Annual Report -ACTION - Attachment 4**

The Commission will hold a public hearing to acknowledge receipt of the First 5 California Annual Report

*Motion was made to approve the First 5 California Annual Report. (Motion, Second, Carry) Ryan Gruver, Rachel Peña, (4,0)*

*Open: 2:13 pm*

*Closed 2:16 pm*

**10. PUBLIC HEARING - 2024-2027 Long Range Financial Plan -ACTION - Attachment 5**

The Commission will hold a public hearing for the approval of the 2024-2027 Long Range Financial Plan

*Motion was made to approve the 2024-2027 Long Range Financial Plan. (Motion, Second, Carry)*

*Scott W. Lay, Rachel Peña, (4,0)*

*Open 2:16 pm*

*Closed 2:21 pm*

**11. PUBLIC HEARING - 2024-2030 Strategic Plan - ACTION -Attachment 6**

The Commission will hold a public hearing for the approval of the 2024-2030 Strategic

*Motion was made to approve the 2024-2030 Strategic Plan. (Motion, Second, Carry) Rachel Peña, Ryan Gruver, (4,0)*

**12. Contractor Report - KidZone Museum - DISCUSSION**

Nataly Zarate will share highlights about their First 5 funded KidsReach programming.

*Nataly and Carla gave a presentation on behalf of KidZone Museum.*

**13. Community Report - Sierra Nevada Children's Services - DISCUSSION**

The Commission will receive a presentation from Sierra Nevada Children's Services on the services they provide for families and childcare providers.

*Cindy Santa Cruz-Reed, Training Coordinator for SNCS gave a presentation on all the services that are available.*

**14. Persimmony Reporting- DISCUSSION - Attachment 7**

The Commission will receive the 6-month performance reports from the currently contracted programs.

*Commissioners reviewed the 6-month Performance Reports from current contracted programs.*

**15. Executive Director's Report-DISCUSSION - Attachment 8**

*The Executive Director shared highlights from her written report on the following topics.*

- Executive Director Annual Evaluation*
- COLA comparison*
- Contracting Update*
- First 5 Association Summit and Advocacy Day*
- Small Population County Funding Augmentation*

Correspondence - No Correspondence

**Next meeting: Wednesday, May 15, 2024 - Location TBD**



May 2024 Statement

Open Date: 04/03/2024 Closing Date: 05/03/2024

Visa® Community Card

FIRST 5 NEVADA COUNTY (CPN 001129238)

Page 1 of 3

Account:

Elan Financial  
Services

BUS 30 ELN

1-866-552-8855

8

2

New Balance	\$4,738.04
Minimum Payment Due	\$48.00
Payment Due Date	06/01/2024

Activity Summary

Previous Balance	+	\$305.29
Payments	-	\$305.29 <sup>CR</sup>
Other Credits		\$0.00
Purchases	+	\$4,738.04
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
New Balance	=	\$4,738.04
Past Due		\$0.00
Minimum Payment Due		\$48.00
Credit Line		\$5,000.00
Available Credit		\$261.96
Days in Billing Period		31

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FIRST 5 NEVADA COUNTY  
ACCOUNTS PAYABLE  
380 CROWN POINT CIR  
GRASS VALLEY CA 95945-9089

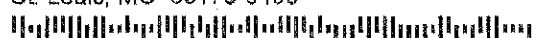


Account Number	
Payment Due Date	6/01/2024
New Balance	\$4,738.04
Minimum Payment Due	\$48.00

Amount Enclosed \$ \_\_\_\_\_

Elan Financial Services

P.O. Box 790408  
St. Louis, MO 63179-0408



May 2024 Statement 04/03/2024 - 05/03/2024

Page 2 of 3

FIRST 5 NEVADA COUNTY (CPN 001129238)

Elan Financial Services ( 1-866-552-8855



### Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

### Transactions EASTON, MELODY C Credit Limit \$5000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
04/08	04/06	5350	WEB*BLUEHOST.COM 888-4014678 UT	\$20.99	_____
04/10	04/10	6366	WIX.COM 1-415-6399034 CA	\$264.00	_____
04/18	04/17	0189	SOUTH PINE CAFE GRASS VALLEY CA	\$57.57	_____
				<b>\$342.56</b>	

### Transactions GONZALEZ, ROSEMARY Credit Limit \$5000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
04/09	04/08	6488	AMZN Mktp US*3G1ZW4GT3 Amzn.com/bill WA	\$86.79	_____
04/12	04/12	4304	AMZN Mktp US*SC2D07GX3 Amzn.com/bill WA	\$215.12	_____
04/16	04/15	9904	USPS PO 0531200945 GRASS VALLEY CA	\$27.20	_____
04/17	04/16	1823	RITE AID 06089 GRASS VALLEY CA	\$335.70	_____
04/18	04/16	6628	STAPLES 00110973 GRASS VALLEY CA	\$1,048.05	_____
04/19	04/17	5449	BANNERSCOM 320-965-9300 MN	\$199.41	_____
04/22	04/19	1802	AMZN Mktp US*BI3692TE3 Amzn.com/bill WA	\$247.24	_____
04/22	04/21	3765	AMZN Mktp US*C191D67S3 Amzn.com/bill WA	\$40.82	_____
04/29	04/27	5604	SAVEMART #608 GRASS GRASS VALLEY CA	\$15.17	_____
05/01	04/30	5986	AMZN Mktp US*KQ30V8D73 Amzn.com/bill WA	\$144.84	_____
05/01	04/30	7323	AMZN Mktp US*1A67X8343 Amzn.com/bill WA	\$348.50	_____
05/02	05/01	0051	MAMAS PIZZA GRASS VALLEY CA	\$176.74	_____
05/03	05/01	3497	SAFEWAY #2842 GRASS VALLEY CA	\$1,509.90	_____
				<b>\$4,395.48</b>	

### Transactions BILLING ACCOUNT ACTIVITY

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Payments and Other Credits</b>					
04/23	04/22	0014	PAYMENT THANK YOU	\$305.29CR	_____
				<b>\$305.29CR</b>	

Continued on Next Page



April 2024 Statement

Page 1 of 3

Open Date: 03/05/2024 Closing Date: 04/02/2024



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FIRST 5 NEVADA COUNTY (CPN 001129238)

New Balance	\$305.29
Minimum Payment Due	\$10.00
Payment Due Date	05/01/2024

Elan Financial  
Services

BUS 30 ELN

8

2

1-866-552-8855

Activity Summary

Previous Balance	+	\$915.85
Payments	-	\$915.85CR
Other Credits		\$0.00
Purchases	+	\$305.29
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
New Balance	=	\$305.29
Past Due		\$0.00
Minimum Payment Due		\$10.00
Credit Line		\$5,000.00
Available Credit		\$4,694.71
Days in Billing Period		29

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1-866-552-8855

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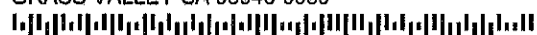
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FIRST 5 NEVADA COUNTY  
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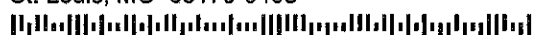


Payment Due Date	5/01/2024
New Balance	\$305.29
Minimum Payment Due	\$10.00

Amount Enclosed \$ \_\_\_\_\_

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**April 2024 Statement** 03/05/2024 - 04/02/2024

Page 2 of 3

FIRST 5 NEVADA COUNTY (CPN 001129238)

**Elan Financial Services** 1-866-552-8855

**Important Messages**

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**Transactions** EASTON,MELODY C **Credit Limit** \$5000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
03/29	03/28	1949	WEB*BLUEHOST.COM 888-4014678 UT	\$203.88	_____
04/01	03/31	9455	WIX.COM 1-415-6399034 CA	\$27.25	_____
			<b>Total Month End</b> 1700-5400-0001-0000	<b>\$231.13</b>	

**Transactions** GONZALEZ,ROSEMARY **Credit Limit** \$5000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
03/12	03/11	2044	EVENT LISTING FEE HTTPWWW.EVEN CA	\$49.99	_____
03/19	03/19	0320	AMZN Mktp US*RH1DU1SR0 Amzn.com/bill WA	\$24.17	_____
			<b>Total Month End</b> 1700-5400-0001-0000	<b>\$74.16</b>	

**Transactions** BILLING ACCOUNT ACTIVITY

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Payments and Other Credits</b>					
03/18	03/16	0012	PAYMENT THANK YOU	\$915.85CR	_____
			<b>Total Month End</b> 1700-5400-0001-0000	<b>\$915.85CR</b>	

**2024 Totals Year-to-Date**

Total Fees Charged in 2024	\$35.00
Total Interest Charged in 2024	\$37.29





March 2024 Statement

Open Date: 02/03/2024 Closing Date: 03/04/2024

Page 1 of 3



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New Balance	\$915.85
Minimum Payment Due	\$10.00
Payment Due Date	04/01/2024

Activity Summary

Previous Balance	+	\$301.62
Payments	-	\$301.62 <sup>CR</sup>
Other Credits		\$0.00
Purchases	+	\$915.85
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
New Balance	=	\$915.85
Past Due		\$0.00
Minimum Payment Due		\$10.00
Credit Line		\$5,000.00
Available Credit		\$4,084.15
Days in Billing Period		31

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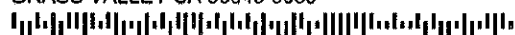
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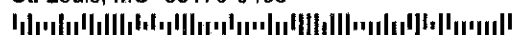
Payment Due Date	4/01/2024
New Balance	\$915.85
Minimum Payment Due	\$10.00

Amount Enclosed

\$ \_\_\_\_\_

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March 2024 Statement 02/03/2024 - 03/04/2024  
FIRST 5 NEVADA COUNTY (CPN 001129238)

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### Transactions EASTON, MELODY C Credit Limit \$5000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
02/06	02/06	3034	Subway 22456 Sacramento CA	\$8.14	_____
02/07	02/05	7796	BANGKOK @ 12 THAI REST SACRAMENTO CA	\$22.35	_____
02/09	02/07	7110	SHERATON SACRAMENTO CA	\$580.10	_____
Total				\$610.59	

### Transactions GONZALEZ, ROSEMARY Credit Limit \$5000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
02/08	02/07	0041	ACE PARKING 3109 SACRAMENTO CA	\$36.00	_____
02/09	02/07	7482	SHERATON SACRAMENTO CA	\$250.05	_____
02/23	02/21	8043	SAVEMART #608 GRASS GRASS VALLEY CA	\$19.21	_____
Total				\$305.26	

### Transactions BILLING ACCOUNT ACTIVITY

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Payments and Other Credits					
03/04	02/27	0005	PAYMENT THANK YOU	\$301.62CR	_____
Fees					
03/01	03/01		LATE FEE - PAYMENT DUE ON 03/01	\$35.00	_____
03/04			REVERSAL OF LATE PAYMENT FEE	\$35.00CR	_____
TOTAL FEES FOR THIS PERIOD				\$0.00	
Total				\$301.62CR	

Continued on Next Page

First 5 Nevada County  
March 2024

REVENUE	March 24	Y-T-D	Budget	% Budget	% Year	
Prop. 10 Tobacco Tax	0	169,560	457,413	37%	75%	(1)
Contribs.-Foundation/Other	0	0	0	0%	75%	
Augmentation(Small Pop. Grant)	79,025	109,874	149,033	74%	75%	
HV Coordination Funds	0	0	50,100	0%	75%	
Collaborative/CAPC	0	56,561	0	0%	75%	
Kids Corner	0	6,500	6,000	108%	75%	
IMPACT funding from Placer Cty	0	2,000	0	0%	75%	
Other	0	24,980	11,349	220%	75%	
Interest Income	1,842	7,386	2,940	251%	75%	
<b>TOTAL REVENUE:</b>	<b>80,867</b>	<b>376,861</b>	<b>676,835</b>	<b>56%</b>	<b>75%</b>	(2)

**EXPENDITURES**

<b>Contracts: External Programs</b>					
Community Programs	10,174	284,890	488,000	58%	75%
Comm. Projects/Other	0	1,075	1,000	108%	75%
Kids' Corner	0	5,300	7,000	76%	75%
Impact	1,000	23,700	0	0%	75%
HV Collaborative	0	0	30,100	0%	75%
CAPC	0	0	0	0%	75%
Persimmony Databases	0	10,500	10,500	100%	75%
Car Seats	0	839	1,000	84%	75%
Food for IMPACT	0	0	0	0%	75%
Evaluation Expenses	0	0	2,000	0%	75%
Salaries & Benefits	0	146,308	173,256	84%	75%
Services & Supplies	0	32,914	48,113	68%	75%
<b>TOTAL EXPENDITURES:</b>	<b>11,174</b>	<b>505,526</b>	<b>760,969</b>	<b>66%</b>	<b>75%</b>

<b>EXCESS (DEFICIT) OF REVENUE TO EXPENDITURES:</b>	<b>69,693</b>	<b>(128,665)</b>	<b>(84,134)</b>
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Planned FY 24- Drawdown	0
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**Notes:**

- (1) Includes Uncategorized income of 6,591 received in August from the state of CA
- (2) Audit adjustments for July but not entered until April 24

As of May 1st -

Prop 10 - \$244,317.43

Prop 56 - \$127,115.98

CECET (excise tax) - \$2,149.40

Total - \$373,582.81

10:21 AM

05/01/24

Accrual Basis

**First 5 Nevada County**  
**Profit & Loss by Class**  
**March 2024**

	<u>Impact</u>	<u>Program</u>	<u>Sal. Svc. Supl.</u>	<u>TOTAL</u>
Ordinary Income/Expense				
Income				
4505 · Augmentation(Small County Pop,)	0.00	0.00	79,025.00	79,025.00
4900 · Interest Income	0.00	0.00	1,842.04	1,842.04
Total Income	0.00	0.00	80,867.04	80,867.04
Expense				
6200 · Grants Expense				
6205 · Contracts	0.00	10,173.67	0.00	10,173.67
Total 6200 · Grants Expense	0.00	10,173.67	0.00	10,173.67
6421 · Services & Supplies (Impact)				
6422 · Consulting-IMPACT	1,000.00	0.00	0.00	1,000.00
Total 6421 · Services & Supplies (Impact)	1,000.00	0.00	0.00	1,000.00
Total Expense	1,000.00	10,173.67	0.00	11,173.67
Net Ordinary Income	-1,000.00	-10,173.67	80,867.04	69,693.37
Net Income	<u>-1,000.00</u>	<u>-10,173.67</u>	<u>80,867.04</u>	<u>69,693.37</u>

10:19 AM

05/01/24

Accrual Basis

**First 5 Nevada County**  
**Profit & Loss by Class**  
 July 2023 through March 2024

	Augmentation	CAPC	HV Collaborat...	Impact	Program	Sal. Svc. Supl.	TOTAL
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
4150 · Collaborative/CAPC	0.00	20,160.04	36,400.92	0.00	0.00	0.00	56,560.96
4300 · Kids Corner Contributions	0.00	0.00	0.00	0.00	6,500.00	0.00	6,500.00
4400 · IMPACT Program	0.00	0.00	0.00	2,000.00	0.00	0.00	2,000.00
4501 · Tobacco Tax Revenue	0.00	0.00	0.00	0.00	0.00	169,560.21	169,560.21
4505 · Augmentation(Small County Pop.)	30,849.00	0.00	0.00	0.00	0.00	79,025.00	109,874.00
4550 · Medicafe Admin.Activity MAA	0.00	0.00	0.00	0.00	0.00	18,389.75	18,389.75
4900 · Interest Income	0.00	0.00	0.00	0.00	0.00	7,385.84	7,385.84
4999 · Uncategorized Income	0.00	0.00	0.00	0.00	0.00	6,590.79	6,590.79
<b>Total Income</b>	<b>30,849.00</b>	<b>20,160.04</b>	<b>36,400.92</b>	<b>2,000.00</b>	<b>6,500.00</b>	<b>280,951.59</b>	<b>376,861.55</b>
<b>Expense</b>							
<b>6200 · Grants Expense</b>							
6205 · Contracts	0.00	0.00	0.00	0.00	284,390.04	0.00	284,390.04
6207 · Grants Supplies	0.00	0.00	0.00	0.00	499.90	0.00	499.90
<b>Total 6200 · Grants Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>284,889.94</b>	<b>0.00</b>	<b>284,889.94</b>
<b>6240 · Community Project</b>							
6241 · Community Events/Kids Corner	0.00	0.00	0.00	0.00	5,300.36	0.00	5,300.36
6245 · Car Seats	0.00	0.00	0.00	0.00	839.79	0.00	839.79
6240 · Community Project - Other	0.00	0.00	0.00	0.00	154.10	920.98	1,075.08
<b>Total 6240 · Community Project</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,294.25</b>	<b>920.98</b>	<b>7,215.23</b>
6310 · Persimmony Database	0.00	0.00	0.00	0.00	0.00	10,500.00	10,500.00
6320 · Advertising and Outreach	0.00	0.00	0.00	0.00	0.00	27.23	27.23
6380 · County Support Services-1/4-ly	0.00	0.00	0.00	0.00	0.00	2,805.64	2,805.64
6390 · (Indirect) Support to NCSoS-Mo.	0.00	0.00	0.00	0.00	0.00	13,606.25	13,606.25
6400 · Computer Expenses	0.00	0.00	0.00	0.00	0.00	901.83	901.83
<b>6421 · Services &amp; Supplies (Impact)</b>							
6422 · Consulting-IMPACT	0.00	0.00	0.00	23,700.00	0.00	0.00	23,700.00
<b>Total 6421 · Services &amp; Supplies (Impact)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>23,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>23,700.00</b>
6480 · Insurance	0.00	0.00	0.00	0.00	0.00	2,623.85	2,623.85
6520 · Office and Operating Supplies	0.00	0.00	0.00	0.00	0.00	471.82	471.82
6560 · Postage and Deliveries	0.00	0.00	0.00	0.00	0.00	9.00	9.00
6580 · Printing and Copying	0.00	0.00	0.00	0.00	0.00	18.43	18.43
6600 · Professional Development	0.00	0.00	0.00	0.00	0.00	2,020.00	2,020.00
6620 · Memberships and Subscriptions	0.00	0.00	0.00	0.00	0.00	4,148.00	4,148.00
6640 · Website	0.00	0.00	0.00	0.00	0.00	718.00	718.00
6660 · Meeting and Event Expenses	0.00	0.00	0.00	0.00	0.00	1,668.93	1,668.93
<b>6700 · Travel and Training</b>							
6703 · Staff Travel	0.00	0.00	0.00	0.00	0.00	1,989.05	1,989.05
<b>Total 6700 · Travel and Training</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,989.05</b>	<b>1,989.05</b>

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Accrual Basis

**First 5 Nevada County**  
**Profit & Loss by Class**  
 July 2023 through March 2024

	Augmentation	CAPC	HV Collaborat...	Impact	Program	Sal. Svc. Supl.	TOTAL
6800 · Accounting Fees	0.00	0.00	0.00	0.00	0.00	1,833.75	1,833.75
6900 · Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00	72.29	72.29
7000 · Salaries	0.00	4,366.27	21,831.35	0.00	0.00	77,030.47	103,228.09
7020 · Fringe Benefits							
7021 · Medical/Health Insurance	0.00	1,070.13	5,350.65	0.00	0.00	6,378.66	12,799.44
7022 · Medicare	0.00	59.14	292.12	0.00	0.00	955.59	1,306.85
7023 · Retirement	0.00	1,164.92	5,824.60	0.00	0.00	20,551.67	27,541.19
7024 · Unemployment	0.00	0.00	6.06	0.00	0.00	15.00	21.06
7025 · Worker's Compensation	0.00	57.51	284.08	0.00	0.00	1,041.33	1,382.92
7026 · Other Fringe Benefits	0.00	2.04	4.02	0.00	0.00	21.98	28.04
<b>Total 7020 · Fringe Benefits</b>	<b>0.00</b>	<b>2,353.74</b>	<b>11,761.53</b>	<b>0.00</b>	<b>0.00</b>	<b>28,964.23</b>	<b>43,079.50</b>
<b>Total Expense</b>	<b>0.00</b>	<b>6,720.01</b>	<b>33,592.88</b>	<b>23,700.00</b>	<b>291,184.19</b>	<b>150,329.75</b>	<b>505,526.83</b>
<b>Net Ordinary Income</b>	<b>30,849.00</b>	<b>13,440.03</b>	<b>2,808.04</b>	<b>-21,700.00</b>	<b>-284,684.19</b>	<b>130,621.84</b>	<b>-128,665.28</b>
<b>Net Income</b>	<b>30,849.00</b>	<b>13,440.03</b>	<b>2,808.04</b>	<b>-21,700.00</b>	<b>-284,684.19</b>	<b>130,621.84</b>	<b>-128,665.28</b>

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Accrual Basis

**First 5 Nevada County**  
**Expenses by Vendor Detail 2023-2024**  
March 2024

Date	Memo	Account	Class	Amount
<b>Child Advocates of Nevada County</b>				
03/05/2024	February - Healthy Babies	6205 - Contracts	Program	9,238.00
	Total Child Advocates of Nevada County			9,238.00
<b>Lorraine Weatherspoon</b>				
03/05/2024	ECE Consultant	6422 - Consulting-IMPACT	Impact	1,000.00
	Total Lorraine Weatherspoon			1,000.00
<b>Nevada Sierra Connecting Point</b>				
03/05/2024	Remaining balance from Qtr 3 reimburse...	6205 - Contracts	Program	935.67
	Total Nevada Sierra Connecting Point			935.67
<b>TOTAL</b>				<b>11,173.67</b>

# First 5 Nevada County Expenses by Vendor Detail 2023-2024

		March 2024			
	Date	Memo	Account	Class	Amount
Child Advocates of Nevada County					
	03/05/2024	February - Healthy Babies	6205 - Contracts	Program	9,238.00
Total Child Advocates of Nevada County					9,238.00
Lorraine Weatherspoon					
	03/05/2024	ECE Consultant	6422 - Consulting-IMPACT	Impact	1,000.00
Total Lorraine Weatherspoon					1,000.00
Nevada Sierra Connecting Point					
	03/05/2024	Remaining balance from Qtr 3 reimbursement	6205 - Contracts	Program	935.67
Total Nevada Sierra Connecting Point					935.67
<b>TOTAL</b>					<b>11,173.67</b>



**First 5 Nevada County**  
**February 2024**

REVENUE	Feb. 2024	Y-T-D	Budget	% Budget	% Year	
Prop. 10 Tobacco Tax	24,404	215,319	457,413	47%	67%	(1)
Contribs.-Foundation/Other	0	0	0	0%	67%	
Augmentation(Small Pop. Grant)	0	30,849	149,033	21%	67%	
HV Coordination Funds	0	0	50,100	0%	67%	
Collaborative/CAPC	0	56,551	0	0%	67%	
Kids Corner	0	6,500	6,000	108%	67%	
IMPACT funding from Placer Cty	0	2,000	0	0%	67%	
Other	0	18,389	11,349	162%	67%	
Interest Income	0	5,544	2,940	189%	67%	
<b>TOTAL REVENUE:</b>	<b>24,404</b>	<b>335,152</b>	<b>676,835</b>	<b>50%</b>	<b>67%</b>	

**EXPENDITURES**

<b>Contracts: External Programs</b>						
Community Programs	24,158	274,716	488,000	56%	67%	
Comm. Projects/Other	0	1,075	1,000	108%	67%	
Kids' Corner	0	5,300	7,000	76%	67%	
Impact	1,000	22,700	0	0%	67%	
HV Collaborative	0	0	30,100	0%	67%	
CAPC	0	0	0	0%	67%	
Persimmony Databases	0	10,500	10,500	100%	67%	
Car Seats	0	839	1,000	84%	67%	
Food for IMPACT	0	0	0	0%	67%	
Evaluation Expenses	0	0	2,000	0%	67%	
Salaries & Benefits	20,779	146,308	173,256	84%	67%	
Services & Supplies	4,036	31,567	48,113	66%	67%	
<b>TOTAL EXPENDITURES:</b>	<b>49,973</b>	<b>493,005</b>	<b>760,969</b>	<b>65%</b>	<b>67%</b>	

**EXCESS (DEFICIT) OF REVENUE TO EXPENDITURES:**                      **(25,569)**              **(157,853)**              **(84,134)**

**Planned FY 24- Drawdown**                      **0**

**Notes:**

- (1)              Includes Uncategorized income of 6,591 received  
in August from the state of CA

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Accrual Basis

**First 5 Nevada County**  
**Profit & Loss by Class**  
**February 2024**

	HV Collabora...	Impact	Program	Sal. Svc. Supl.	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4501 · Tobacco Tax Revenue	0.00	0.00	0.00	24,404.12	24,404.12
<b>Total Income</b>	0.00	0.00	0.00	24,404.12	24,404.12
<b>Expense</b>					
6200 · Grants Expense					
6205 · Contracts	0.00	0.00	24,158.14	0.00	24,158.14
<b>Total 6200 · Grants Expense</b>	0.00	0.00	24,158.14	0.00	24,158.14
6380 · County Support Services-1/4-ly	0.00	0.00	0.00	1,297.56	1,297.56
6390 · (Indirect) Support to NCSoS-Mo.	0.00	0.00	0.00	1,662.29	1,662.29
6421 · Services & Supplies (Impact)					
6422 · Consulting-IMPACT	0.00	1,000.00	0.00	0.00	1,000.00
<b>Total 6421 · Services &amp; Supplies (Impact)</b>	0.00	1,000.00	0.00	0.00	1,000.00
6620 · Memberships and Subscriptions	0.00	0.00	0.00	160.00	160.00
6660 · Meeting and Event Expenses	0.00	0.00	0.00	19.21	19.21
6700 · Travel and Training					
6703 · Staff Travel	0.00	0.00	0.00	896.64	896.64
<b>Total 6700 · Travel and Training</b>	0.00	0.00	0.00	896.64	896.64
7000 · Salaries	4,366.27	0.00	0.00	10,380.60	14,746.87
7020 · Fringe Benefits					
7021 · Medical/Health Insurance	1,070.13	0.00	0.00	733.44	1,803.57
7022 · Medicare	57.35	0.00	0.00	32.82	90.17
7023 · Retirement	1,164.92	0.00	0.00	2,769.53	3,934.45
7024 · Unemployment	1.98	0.00	0.00	5.00	6.98
7025 · Worker's Compensation	55.77	0.00	0.00	140.83	196.60
<b>Total 7020 · Fringe Benefits</b>	2,350.15	0.00	0.00	3,681.62	6,031.77
<b>Total Expense</b>	6,716.42	1,000.00	24,158.14	18,097.92	49,972.48
<b>Net Ordinary Income</b>	-6,716.42	-1,000.00	-24,158.14	6,306.20	-25,568.36
<b>Net Income</b>	<b>-6,716.42</b>	<b>-1,000.00</b>	<b>-24,158.14</b>	<b>6,306.20</b>	<b>-25,568.36</b>

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Accrual Basis

**First 5 Nevada County**  
**Profit & Loss by Class**  
**July 2023 through February 2024**

	Augmentation	CAPC	HV Collabora...	Impact	Program	Sal. Svc. Supl.	TOTAL
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
4150 · Collaborative/CAPC	0.00	20,160.04	36,400.92	0.00	0.00	0.00	56,560.96
4300 · Kids Corner Contributions	0.00	0.00	0.00	0.00	6,500.00	0.00	6,500.00
4400 · IMPACT Program	0.00	0.00	0.00	2,000.00	0.00	0.00	2,000.00
4501 · Tobacco Tax Revenue	0.00	0.00	0.00	0.00	0.00	215,318.77	215,318.77
4505 · Augmentation(Small County Pop.)	30,849.00	0.00	0.00	0.00	0.00	0.00	30,849.00
4550 · Medicafe Admin.Activity MAA	0.00	0.00	0.00	0.00	0.00	18,389.75	18,389.75
4900 · Interest Income	0.00	0.00	0.00	0.00	0.00	3,732.84	3,732.84
4999 · Uncategorized Income	0.00	0.00	0.00	0.00	0.00	6,590.79	6,590.79
<b>Total Income</b>	<b>30,849.00</b>	<b>20,160.04</b>	<b>36,400.92</b>	<b>2,000.00</b>	<b>6,500.00</b>	<b>244,032.15</b>	<b>339,942.11</b>
<b>Expense</b>							
6200 · Grants Expense							
6205 · Contracts	0.00	0.00	0.00	0.00	274,216.37	0.00	274,216.37
6207 · Grants Supplies	0.00	0.00	0.00	0.00	499.90	0.00	499.90
<b>Total 6200 · Grants Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>274,716.27</b>	<b>0.00</b>	<b>274,716.27</b>
6240 · Community Project							
6241 · Community Events/Kids Corner	0.00	0.00	0.00	0.00	5,300.36	0.00	5,300.36
6245 · Car Seats	0.00	0.00	0.00	0.00	839.79	0.00	839.79
6240 · Community Project - Other	0.00	0.00	0.00	0.00	154.10	920.98	1,075.08
<b>Total 6240 · Community Project</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,294.25</b>	<b>920.98</b>	<b>7,215.23</b>
6310 · Persimmony Database	0.00	0.00	0.00	0.00	0.00	10,500.00	10,500.00
6320 · Advertising and Outreach	0.00	0.00	0.00	0.00	0.00	27.23	27.23
6380 · County Support Services-1/4-ly	0.00	0.00	0.00	0.00	0.00	1,297.56	1,297.56
6390 · (Indirect) Support to NCSoS-Mo.	0.00	0.00	0.00	0.00	0.00	13,606.25	13,606.25
6400 · Computer Expenses	0.00	0.00	0.00	0.00	0.00	901.83	901.83
6421 · Services & Supplies (Impact)							
6422 · Consulting-IMPACT	0.00	0.00	0.00	22,700.00	0.00	0.00	22,700.00
<b>Total 6421 · Services &amp; Supplies (Impact)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22,700.00</b>
6480 · Insurance	0.00	0.00	0.00	0.00	0.00	2,623.85	2,623.85
6520 · Office and Operating Supplies	0.00	0.00	0.00	0.00	0.00	471.82	471.82
6560 · Postage and Deliveries	0.00	0.00	0.00	0.00	0.00	9.00	9.00
6580 · Printing and Copying	0.00	0.00	0.00	0.00	0.00	18.43	18.43
6600 · Professional Development	0.00	0.00	0.00	0.00	0.00	2,020.00	2,020.00
6620 · Memberships and Subscriptions	0.00	0.00	0.00	0.00	0.00	4,148.00	4,148.00
6640 · Website	0.00	0.00	0.00	0.00	0.00	718.00	718.00
6660 · Meeting and Event Expenses	0.00	0.00	0.00	0.00	0.00	1,668.93	1,668.93
6700 · Travel and Training							
6703 · Staff Travel	0.00	0.00	0.00	0.00	0.00	1,989.05	1,989.05
<b>Total 6700 · Travel and Training</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,989.05</b>	<b>1,989.05</b>

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Accrual Basis

**First 5 Nevada County**  
**Profit & Loss by Class**  
 July 2023 through February 2024

	Augmentation	CAPC	HV Collabora...	Impact	Program	Sal. Svc. Supl.	TOTAL
6800 · Accounting Fees	0.00	0.00	0.00	0.00	0.00	1,833.75	1,833.75
6900 · Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00	72.29	72.29
7000 · Salaries	0.00	4,366.27	21,831.35	0.00	0.00	77,030.47	103,228.09
7020 · Fringe Benefits							
7021 · Medical/Health Insurance	0.00	1,070.13	5,350.65	0.00	0.00	6,378.66	12,799.44
7022 · Medicare	0.00	59.14	292.12	0.00	0.00	955.59	1,306.85
7023 · Retirement	0.00	1,164.92	5,824.60	0.00	0.00	20,551.67	27,541.19
7024 · Unemployment	0.00	0.00	6.06	0.00	0.00	15.00	21.06
7025 · Worker's Compensation	0.00	57.51	284.08	0.00	0.00	1,041.33	1,382.92
7026 · Other Fringe Benefits	0.00	2.04	4.02	0.00	0.00	21.98	28.04
Total 7020 · Fringe Benefits	0.00	2,353.74	11,761.53	0.00	0.00	28,964.23	43,079.50
Total Expense	0.00	6,720.01	33,592.88	22,700.00	281,010.52	148,821.67	492,845.08
Net Ordinary Income	30,849.00	13,440.03	2,808.04	-20,700.00	-274,510.52	95,210.48	-152,902.97
Net Income	<u>30,849.00</u>	<u>13,440.03</u>	<u>2,808.04</u>	<u>-20,700.00</u>	<u>-274,510.52</u>	<u>95,210.48</u>	<u>-152,902.97</u>

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Accrual Basis

**First 5 Nevada County**  
**Expenses by Vendor Detail 2023-2024**  
**February 2024**

Date	Memo	Account	Class	Amount
<b>Ace Parking</b>				
02/07/2024	Parking for meeting	6703 · Staff Travel	Sal. Svc. Supl.	36.00
	Total Ace Parking			36.00
<b>Bankok @12</b>				
02/05/2024	Meeting	6703 · Staff Travel	Sal. Svc. Supl.	22.35
	Total Bankok @12			22.35
<b>Center for Non-Profit Leadership</b>				
02/12/2024		6620 · Memberships and Subscriptions	Sal. Svc. Supl.	160.00
	Total Center for Non-Profit Leadership			160.00
<b>Child Advocates of Nevada County</b>				
02/09/2024	L107 Qtr 3, Payment #7	6205 · Contracts	Program	5,547.00
	Total Child Advocates of Nevada County			5,547.00
<b>Community Collaborative of Tahoe Truckee</b>				
02/09/2024	L108 CCTT	6205 · Contracts	Program	1,250.00
	Total Community Collaborative of Tahoe Truckee			1,250.00
<b>Crisis Intervention Services</b>				
02/09/2024	L104 Qtr 2	6205 · Contracts	Program	14,695.30
	Total Crisis Intervention Services			14,695.30
<b>Lorraine Weatherspoon</b>				
02/15/2024	ECE Consultant	6422 · Consulting-IMPACT	Impact	1,000.00
	Total Lorraine Weatherspoon			1,000.00
<b>NCSoS</b>				
02/09/2024	January Salary - Burke	7000 · Salaries	HV Collaborative	4,366.27
02/09/2024	January retirement - Burke	7023 · Retirement	HV Collaborative	1,164.92
02/09/2024	January Medicare - Burke	7022 · Medicare	HV Collaborative	57.35
02/09/2024	January H/W - Burke	7021 · Medical/Health Insurance	HV Collaborative	1,070.13
02/09/2024	January SU1 - Burke	7024 · Unemployment	HV Collaborative	1.98
02/09/2024	January W/C - Burke	7025 · Worker's Compensation	HV Collaborative	55.77
02/09/2024	January Salary - Easton	7000 · Salaries	Sal. Svc. Supl.	7,961.64
02/09/2024	January retirement - Easton	7023 · Retirement	Sal. Svc. Supl.	2,124.16
02/09/2024	January M/Caret - Easton	7021 · Medical/Health Insurance	Sal. Svc. Supl.	313.42
02/09/2024	January H/W - Easton	7021 · Medical/Health Insurance	Sal. Svc. Supl.	111.45
02/09/2024	January W/C - Easton	7025 · Worker's Compensation	Sal. Svc. Supl.	108.91
02/09/2024	January salary - Gonzalez	7000 · Salaries	Sal. Svc. Supl.	2,418.96
02/09/2024	January retirement -Gonzalez	7023 · Retirement	Sal. Svc. Supl.	645.37
02/09/2024	January Medicare - Gonzalez	7022 · Medicare	Sal. Svc. Supl.	32.82
02/09/2024	January H/W - Gonzalez	7021 · Medical/Health Insurance	Sal. Svc. Supl.	308.57

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Accrual Basis

**First 5 Nevada County**  
**Expenses by Vendor Detail 2023-2024**  
**February 2024**

Date	Memo	Account	Class	Amount
02/09/2024	January SUI - Gonzalez	7024 · Unemployment	Sal. Svc. Supl.	1.15
02/09/2024	January W/C - Gonzalez	7025 · Worker's Compensation	Sal. Svc. Supl.	31.92
02/09/2024	January Indirect Support	6390 · (Indirect) Support to NCSoS-Mo.	Sal. Svc. Supl.	1,662.29
02/09/2024	January SUI - Easton	7024 · Unemployment	Sal. Svc. Supl.	3.85
Total NCSoS				22,440.93
<b>Nevada County Auditor-Controller</b>				
02/16/2024	Oct. Through Dec. 2023	6380 · County Support Services-1/4-ly	Sal. Svc. Supl.	1,297.56
Total Nevada County Auditor-Controller				1,297.56
<b>SaveMart Supermarkets</b>				
02/21/2024	Supplies	6660 · Meeting and Event Expenses	Sal. Svc. Supl.	19.21
Total SaveMart Supermarkets				19.21
<b>Sheraton Grand</b>				
02/07/2024	Sheraton Grand First 5 Meeting	6703 · Staff Travel	Sal. Svc. Supl.	580.10
02/07/2024	First 5 Annual Summit - Rosemary Gonz...	6703 · Staff Travel	Sal. Svc. Supl.	250.05
Total Sheraton Grand				830.15
<b>Sierra Nevada Children's Museum</b>				
02/09/2024	Qtr 3 L106	6205 · Contracts	Program	2,665.84
Total Sierra Nevada Children's Museum				2,665.84
<b>Subway</b>				
02/06/2024	First 5 Summit-Dinner	6703 · Staff Travel	Sal. Svc. Supl.	8.14
Total Subway				8.14
<b>TOTAL</b>				<b>49,972.48</b>



380 Crown Point Circle  
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**Executive Director**  
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## 2024-2026 Scope of Work

### Final

**Organization Name:** Tahoe Truckee Unified School District

**Project Title:** Early Learning – School Readiness

**Program Lead:** Cindy Maciel

**Funded Amount:** \$41,627

Strategic Plan Reference:

INITIATIVE(s): Capacity Building and Systems Change; Family Strengthening; Early Learning

GOAL(s): Nevada County children are ready to enter school

EXPECTED OUTCOMES: Enhanced knowledge, skills, materials, and capacity of providers who serve children 0-5; improved family literacy; improved school readiness; decreased achievement gap for culturally diverse and socioeconomically disadvantaged populations

Contractor agrees to provide the following work, summarizing the strategies Contractor has proposed:

- Assist 60 families annually in obtaining a library card
- Assist 60 families annually in obtaining a yearly pass to KidZone
- Provide 2400 (600 per quarter) bilingual books to families to build in home libraries and increase access to language and literacy
- Convene 4 Articulation Meetings, 1 Child Dev Conference, and at least three PLC/Workshop opportunities for early learning professionals to network and discuss topics such as: professional development, academic support, and quality care for early learners
- Collect 25% follow-up surveys from parents and service providers following programming

Sue Hoek  
Commission Chair  
Nevada County  
Supervisor,  
District 4

Rachel Peña, LCSW  
Director, Social Services  
Nevada County Health and  
Human Services Agency

Ryan Gruver  
Director,  
Nevada County Health &  
Human Services Agency

Scott W. Lay  
Nevada County  
Superintendent of Schools

Bobbi Luster  
Nevada County Public  
Library  
Truckee Branch Manager

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**2024-2026 Scope of Work**

**FINAL**

**Organization Name:** Siera Nevada Memorial Hospital Foundation

**Project Title:** Read Me a Story

**Program Lead:** Jenni Toedtemeier

**Funded Amount:** \$3,000

**Strategic Plan Reference:**

**INITIATIVE(s):** Family Strengthening; Early Learning; Communication/Outreach

**GOAL(s):** Nevada County Children are ready to enter school

**EXPECTED OUTCOME(s):** Improved family literacy; improved school readiness; decreased achievement gap for culturally diverse and socioeconomically disadvantaged populations

Contractor agrees to provide the following work, summarizing the strategies Contractor has proposed:

- Conduct at least 4 meetings per year of the Read Me a Story committee to review and assess the quality of the RMAS program and quality of materials
- Provide books and educational materials to 900 families with children ages 0-5 per program year
- Track where the books are being requested from (number and location)
- Provide two outreach presentations/educational meetings to new sites or those who have seen a decline in book distribution



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**2024-2026 Scope of Work**

**FINAL**

**Organization Name:** Sierra Community House

**Project Title:** Family Support and Community Engagement

**Program Lead:** Paul Bancroft; Anibal Cordoba-Sosa

**Funded Amount:** \$45,550

Strategic Plan Reference:

INITIATIVE(s): Family Strengthening; Early Learning; Communication and Outreach

GOAL(s): Nevada County children will live with supported, nurturing parents

EXPECTED OUTCOME(s): Enhanced parenting support to promote strong families, including enhancement of parent knowledge of child development; opportunities for parents to receive concrete support in times of need; enhanced social connections among parents; enhanced parent resilience; enhanced social-emotional competence of children; consistent messaging on early learning and development

Contractor agrees to provide the following work, summarizing the strategies Contractor has proposed:

- Provide family advocacy and resource referral services related to housing, employment, financial coaching, benefit programs, health, wellness, and youth support to at least 350 *duplicated* parents annually
- Serve 35 *unduplicated* parents/caregivers and 35 children annually, through Family Room program sessions
- Facilitate 2 Parent Café sessions annually
- Provide 100 *unduplicated* referrals of Spanish-speaking community members to Sierra Community House services through the Promotora Health Outreach team
- Collect 75 *unduplicated* parent surveys with families who receive direct service

**2024-2025 ONE YEAR Scope of Work**

**FINAL**

**Organization Name: 2-1-1 Connecting Point**

**Project Title: Ready to Grow**

**Program Lead: Lindsay Gordon**

**Funded Amount: \$20,000**

Strategic Plan Reference:

INITIATIVE(s): Capacity Building and Systems Change; Communication and Outreach

GOAL(s): Nevada County families have access to integrated, collaborative, and sustainable services

EXPECTED OUTCOME(s): Increased communication and collaboration among agencies and organizations that serve the 0-5 population; increased sharing of funds, resources, and evaluations among agencies and programs; strengthened evaluation practices and communication of those findings; increased access to linguistically and culturally appropriate services for families

Contractor agrees to provide the following work, summarizing the strategies Contractor has proposed:

- Provide information and resources to 1500 duplicated parents who self report having at least one child ages 0-5 in the home annually
- Refer 15 families with children ages 0-5 to local Family Resource Centers for Ages and Stages Questionnaire screening annually
- Case-manage 30 families with children ages 0-5 annually
- Collect demographic information for families who self identify as having a child or children ages 0-5

Case Management Defined: 211 staff will engage in initial Ready to Grow enhanced Information & Referral, upon client's initial call to 211, or upon follow up if the caller prefers. This will include assessment of the family's needs and situation, and appropriate referrals to address needs. Follow up will take place in approximately 7-10 days later (date & time to be establishes with client and 211 staff). At follow up, we will inquire as to outcomes of referrals provided and reassess for additional needs and/or any advocacy needs. Follow up & reassessment will

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continue until family has been able to address all basic needs for the child(ren), ie: food, medical, dental, housing (including shelter referrals, referrals to housing providers, diapers, car seats, children's clothing, counselling, developmental screenings, and disaster preparedness) – illustrative only, as needs can vary greatly from family to family.

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Truckee Branch

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**2024-2026 Scope of Work**

**FINAL**

**Organization Name: Nevada County Superintendent of Schools**

**Project Title: PARTNERS Family Resources**

**Program Lead: Sarah Morgan**

**Funded Amount: \$137,823**

**Strategic Plan Reference:**

**INITIATIVE(s):** Family Strengthening; Early Learning; Communication and Outreach

**GOAL(s):** Nevada County children will live with supported, nurturing parents

**EXPECTED OUTCOME(s):** Enhanced parenting support to promote strong families, including enhancement of parent knowledge of child development; opportunities for parents to receive concrete support in times of need; enhanced social connections among parents; enhanced parent resilience; enhanced social-emotional competence of children; consistent messaging on early learning and development

Contractor agrees to provide the following work, summarizing the strategies Contractor has proposed:

- Conduct at least 32 evidence-based or evidence-informed parenting education workshops. This includes series and specialized workshops.
- Conduct the evidence-based self-assessment with 50 parents who complete the Nurturing Parenting workshop series annually
- Facilitate 240 sessions of developmentally appropriate playgroups annually – in narrative, indicate the number of sessions broken out by each individual site
  - Grass Valley 1 per week = 48 sessions
  - Penn Valley 2 per week = 96 sessions
  - San Juan Ridge 2 per week = 96 session
- Complete 25 Ages and Stages Questionnaires (ASQs) for playgroup participants.
- Provide concrete supports to families through the food pantry and clothing closet – report the number of individuals served each quarter
- Serve 20 Spanish-speaking families with children ages 0-5 through Promotora services annually
- Number of families with children ages 0-5 receiving referrals to outside community services

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**2024-2026 Scope of Work**

**FINAL**

**Organization Name:** KidZone Museum

**Project Title:** KidzReach

**Program Lead:** Nataly Zarate

**Funded Amount:** \$10,000

**Strategic Plan Reference:**

**INITIATIVE(s):** Family Strengthening; Early Learning; Communications and Outreach

**GOAL(s):** Nevada County children are ready to enter school

**EXPECTED OUTCOME(s):** Improved school readiness; increased opportunities for child socialization; decreased achievement gap for culturally diverse and socioeconomically disadvantaged populations

Contractor agrees to provide the following work, summarizing the strategies Contractor has proposed:

- Attend **12** collaborative meetings annually to enhance knowledge, skills, and capacity of staff (CAPC, Community Collaborative, and Early Learning Teams)
- Provide **12** opportunities for child socialization annually (virtual or in person) – examples: storytelling, science experiments, puppet shows, and art projects
- To improve school readiness, distribute **150** developmentally appropriate books families with children ages 0-5
- Provide caregiver/parent resources on child socialization outreach service days **12** times annually

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**2024-2026 Scope of Work**

**FINAL**

**Organization Name: Community Collaborative of Tahoe Truckee**

**Project Title: Community Collaborative of Tahoe Truckee**

**Program Lead: Kristina Kind**

**Funded Amount: \$10,000**

Strategic Plan Reference:

INITIATIVE(s): Capacity Building and Systems Change; Communications and Outreach

GOAL(s): Nevada County Children are represented in the larger community; Nevada County families have access to integrated, collaborative, and sustainable services

EXPECTED OUTCOME(s): Increased community knowledge of, and engagement in, the needs of children ages 0 to 5; consistent messaging on early development and learning; increased communication and collaboration among agencies and organizations that serve the 0 to 5 population; increased number of agencies and programs leveraging private, state, and local dollars; increased sharing of funds, resources, and evaluations among agencies and programs; strengthened evaluation practices and communication of those findings; increased access to linguistically and culturally appropriate services for families

Contractor agrees to provide the following work, summarizing the strategies Contractor has proposed:

- Facilitate 10 resource sharing meetings of the Community Collaborative of Tahoe Truckee
- Release 24 issues of the e-news to inform the community of the work of the Collaborative
- Ensure the representation of the needs of children in the 0-5 age-range and their families in regional efforts – reported via narrative

July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
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					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2024 – No Meeting	January 15, 2025 – Eric Rood Center, 2:00 pm - 4:00 pm
August 2024 – No Meeting	February 2025 – No Meeting
September 18, 2024 – Truckee Branch Library 2:00pm - 4:00 pm	March 19, 2025 – Eric Rood Center, 2:00 pm - 4:00 pm
October 2024 – No Meeting	April 2025 – No Meeting
November 20, 2024 – Eric Rood Center, 2:00pm - 4:00 pm	May 21, 2025 – Eric Rood Center, 2:00 pm - 4:00 pm
December 2024 – No Meeting	June 2025 – No Meeting

Eric Rood Center  
Providence Mine Room  
950 Maidu Avenue  
Nevada City, CA 95959

Truckee Branch Library  
WorkSpace Conference Room  
10031 Levon Ave  
Truckee, CA 96161

**NEVADA COUNTY SUPERINTENDENT OF SCHOOLS**  
**First 5 Nevada County FY 2024-2025**  
Revised 05/2024

CLASS	TITLE		step 1	step 2	step 3	step 4	step 5
A/B	Executive Director II	Annual	\$78,853	\$82,930	\$87,027	\$91,312	\$102,586
		Hourly	\$37.91	\$39.87	\$41.84	\$43.90	\$49.32
A	Administrative Assistant	Annual	\$48,069	\$50,419	\$52,874	\$55,411	\$62,338
		Hourly	\$23.11	\$24.24	\$25.42	\$26.64	\$29.97

Approved by: Scott W. Lay  
Superintendent of Schools

Melody C. Easton  
Executive Director, First 5 Nevada County

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Class	Description	Hours worked	# of Days *note	length of Contract	elig. for health benefits	annual vacation days (1 per month) 0 to 4 years	annual vacation days (1.5 per month) 5 to 9 years	annual vacation days (2 per month) 10+ years
A	Full Time	2080	260	12	yes	12	18	24
B	Limited term employee	up to 1000	up to 150	0-12 mos	no	0	0	0

\* includes holidays for employees classified as "A"

**Holidays:**

Employees shall be entitled to compensation for holidays as stated in NCSoS Board Policy 420.

**Health Benefit Cap:**

Depends on plan selected by employee.

Employees shall be eligible for a longevity increase equivalent to one step on the salary schedule (4.9%) after serving for ten years.



# First 5 Nevada County

Community Investments

## Budget for FY 24-25 (Preliminary)

Accepted:

Revenue Source	FY 24-25
Community Investments	614,469
IMPACT funding	56,850
HV Coordination Funding from First 5 CA	43,100
<b>Total:</b>	<b>714,419</b>
<b>External Programs</b>	
<b>Whole County</b>	
Healthy Babies	117,000
Read Me a Story	3,000
<b>Truckee Programs</b>	
CCTT Collaborative	10,000
KidsReach	10,000
Sierra Community House (formerly Truckee Family Resource Center)	45,550
TTUSD: School Readiness	41,627
<b>Western County Programs</b>	
NCSoS: PARTNERS Family Resource Centers	137,823
Western County Collaborative	10,000
<b>Total for External Programs:</b>	<b>375,000</b>
<b>Internal Programs</b>	
Car Seats	1,000
IMPACT	56,850
Food for IMPACT Trainings	3,000
KidsCorner Donation	1,000
Regional HV Collaborative Initiative (Includes 1-yr extension for Ready to Grow)	43,100
<b>Total for Internal Programs:</b>	<b>104,950</b>
<b>Program TOTAL</b>	<b>479,950</b>

### NOTES:

- (1)
- (2)
- (3)

First 5 Nevada County

CHILDREN AND FAMILIES FIRST COMMISSION

Preliminary Budget 24-25

Approved:

Carryover	FY 23-24 Budget Approved	FY 24-25 Budget Approved
Carryover from prior year		
Revenue		
Annual Tobacco Tax Revenue	\$ 457,413	\$ 452,765
Small Population County Funding Augmentation	\$ 149,033	\$ 141,415
Donations for Kids' Corner at the Fair	\$ 6,000	\$ 6,000
Interest	\$ 2,940	\$ 2,940
Other Income	\$ 11,349	\$ 17,086
IMPACT funding from Local Planning Council	\$ 56,850	\$ 56,850
HV Coordination Funds	\$50,100	\$43,100
Total Revenue	\$ 733,685	\$ 720,156
Total Funds Available	\$ 733,685	\$ 720,156

NOTES:

First 5 Nevada County

CHILDREN AND FAMILIES FIRST COMMISSION

Preliminary Budget 24-25

Expenses	FY 23-24 Budget Approved	FY 24-25 Budget Approved
Persimmony Database	\$ 10,500	\$ 10,500
Evaluation	\$ 2,000	\$ 2,000
Community Investments		
External Community Investments	\$ 488,000	\$ 375,000
Internal Community Investments	\$ 88,950	\$ 104,950
Continuing Investments		
Community Projects	\$ 1,000	\$ 1,000
Kids' Corner at the Fair	\$ 6,000	\$ 6,000
Total Expenses Page 1	\$ 596,450	\$ 499,450

(1)

NOTES

(1) Not to exceed donations plus \$1,000 from First 5 Nevada County

First 5 Nevada County

CHILDREN AND FAMILIES FIRST COMMISSION

Preliminary Budget 24-25

Expenses, continued	FY 23-24 Budget Approved	FY 24-25 Budget Approved
Salaries and Benefits		
Medical/Health	\$ 7,778	\$ 7,778
Medicare	\$ 1,806	\$ 1,842
Salaries	\$ 124,567	\$ 127,067
PERS (Retirement)	\$ 33,633	\$ 34,308
Unemployment	\$ 62	\$ 64
Worker's Compensation	\$ 1,756	\$ 1,792
<b>Total Salaries and Benefits</b>	<b>\$ 169,603</b>	<b>\$ 172,851</b>
Services and Supplies		
Accounting Fees	\$ 5,000	\$ 5,000
Audit	\$ 7,200	\$ 7,200
Computer Software, Hardware, Training & Support	\$ 3,250	\$ 3,250
Indirect to County Treasury for check writing	\$ 5,000	\$ 5,000
Indirect Support to NCSoS for payroll	\$ 15,000	\$ 15,000
Insurance	\$ 1,700	\$ 1,700
Memberships and Subscriptions	\$ 3,988	\$ 4,500
Meetings and Events	\$ 250	\$ 250
Office Supplies	\$ 750	\$ 750
Postage	\$ 150	\$ 150
Printing and Copying	\$ 75	\$ 75
Professional Development	\$ 2,500	\$ 2,500
Travel, Commissioners	\$ 500	\$ 500
Travel, Staff	\$ 2,500	\$ 2,500
County Counsel Legal Fees	\$ 250	\$ 250
<b>Total Services and Supplies</b>	<b>\$ 48,113</b>	<b>\$ 48,625</b>
<b>Total Expenses</b>	<b>\$ 814,166</b>	<b>\$ 720,926</b>

NOTES:



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**To:** Commission  
**From:** Melody Easton  
**Date:** May 23, 2024  
**Re:** Executive Director's Report

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**First 5 California & First 5 Association**  
**First 5 Network Response to Governor's May Revision:**

**SACRAMENTO, CA (May 14, 2024)** - The First 5 Network today expressed disappointment following Governor Newsom's May Revision in response to the state's budget shortfall. Proposed cuts announced on Friday worsen the impact of reductions that have already been made to First 5 programs and services due to declining tobacco tax revenue. Among the programs and services facing cuts are CalWORKS Home Visiting Program, universal transitional kindergarten, Children and Youth Behavioral Health Initiative, child care slots, and no funding for continuous Medi-Cal eligibility for children 0-5. The proposed cuts will affect California children and families who depend on crucial child care, parenting supports, mental health services, and high-quality early learning programs.

First 5s in every county have attempted to stabilize services to young children and families despite rapidly declining tobacco taxes. The Governor's proposed cuts add immense pressures on local First 5s and early childhood providers to administer more services with less funding. "It's unacceptable and untenable for a state as wealthy as California to ask babies, toddlers, and families to help balance budget deficits," said Avo Makdessian, Executive Director of the First 5 Association of California.

"At the California Children and Families Commission (First 5 CA), our steadfast dedication to meeting the needs of children aged 0-5, their families, and communities remains resolute," said First 5 CA Executive Director, Jackie Wong. "However, this budget proposal falls drastically short of reflecting our values that create the trauma informed, healing centered and culturally responsive systems which our children and families deserve. As we confront the gravity of the revised budget, our focus remains

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Superintendent of Schools

unyielding on realizing our Audacious Goal and North Star: ensuring that every child in California has the opportunity to thrive."

In the face of the staggering budgetary constraints, the First 5 Network remains committed to doing more with less for the communities it serves. Despite the challenges, the network is steadfast in its mission – to ensure the basic rights and essential services of children prenatal-to-five are not eroded by financial shortfalls. The First 5 Network hopes to work with the Legislature and the Administration to overcome these hurdles and champion the cause of California's youngest residents and their families.

"Ensuring the prosperity and well-being of our youngest residents is at the core of First 5 LA's commitment," said First 5 LA President and CEO, Karla Pleitéz Howell. "We encourage the Governor to uphold the innovative policies that lifted up children and families during the pandemic. Protecting child care for our youngest learners and the workforce is paramount to LA County families, while also protecting core programs such as Medi-Cal, CalWORKs and Home Visiting will ensure their basic needs are met. The First 5 Network is ready to work with the Governor to find solutions so that all of California's children have what they need."

#### First 5 Association's Stabilization Fund Request

##### **Proposal:**

1. First 5 California (F5CA) creates a \$25 million emergency stabilization fund for First 5 County Commissions that need immediate support to maintain critical local services and infrastructure
2. F5CA works with the First 5 Association to codesign the application criteria and process for the fund that considers local contexts and needs, urgency for funding support, and reporting requirements

##### **Background:**

Due to recent economic conditions including the drastic reductions in Proposition 10 tobacco tax revenue, county First 5 Commissions have been, and will continue to, make hard choices in continuing community services for California's children and families. Over the last two fiscal years alone, First 5 counties have experienced a \$68.3 million reduction in revenue. As a result, 60 percent of county First 5s, representing 90 percent of California's 0-5 population, report that their communities will experience cuts to direct services and programs serving 0-5 children, their families, and providers this year and next year.

Examples include:

- Closing or reducing operations of Family Resource Centers
- Ending parent support programs serving local Latine families
- Ending support for Social-Emotional Development coaches and consultation in early learning settings
- Ending investments in Triple P – Positive Parenting Program
- Reducing Investments in child care facilities
- Ending or reducing Infant Early Childhood Mental Health services (IECMH).
- Ending or reducing home visiting services
- Ending investments in 211 referral services
- Laying off First 5 County and other local nonprofit staff
- Inability to leverage Prop 10 funding with other grants and funding sources

**Activities by First 5 Association and First 5 Counties to Address Reductions:**

1. Requested a funding allocation from First 5 California at January 25, 2024 Commission Meeting and via March 14, 2024 follow-up letter to Commission (attached).
2. Supporting a one-time \$100 million state budget investment for local First 5 counties.
3. Communicating with legislators to raise awareness of the challenges facing county First 5s
4. Ongoing conversations with CHHS's Secretary Ghaly and staff around potential state program alignment and local implementation of aligned programs.
5. Sponsoring AB 2982 to create a statewide working group that establishes evidence-based and community-informed recommendations for a comprehensive, equity-focused prenatal-to-three system – including the First 5 Network and the role it should play in a prenatal-to-three system.

**Proposed timeline for Emergency Stabilization Fund:**

- June – August: F5CA and First 5 Association staff codesign a draft criteria and process for the emergency stabilization fund. F5CA staff identify funding source(s).
- October 24, 2024: F5CA Commission considers necessary funding and/or process approvals for the emergency stabilization fund
- November 2024: First 5 counties submit applications to F5CA for emergency stabilization funds
- By January 31, 2025: Stabilization funds are released to First 5 counties

**Car Seats**

Since March, Rosemary has given out 12 car seats to local families and has conducted 5 car seat safety checks.

### **Kids Corner 2024**

Planning has begun for the 2024 Kids Corner at the Nevada County Fairgrounds. This year will mark the 20<sup>th</sup> anniversary of Kids Corner! We sent out over 70 donation request letters for monetary and in-kind donations. So far, we have received a \$5,000 donation from KidzCommunity, \$50 from SPD Markets, and a donation of paint from Sierra Nevada Children's Services. This year, we will be doing another book drive to gather gently used books to donate to families. We will also be starting a new tradition involving using dried corn for sensory play. We have a dedicated list of volunteers who return to us year after year and may not need to recruit new volunteers this year. If any Commissioners are interested in volunteering in some way, please contact Rachel Jasper – [rjasper@nevco.org](mailto:rjasper@nevco.org).

### **Social Media and Outreach**

Facebook (facebook.com/first5nevco) - 708 people following the page  
Instagram (@first5nevadacounty) - 279 followers