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As authorized by Governor Newsom's Executive Order, N-25-20, dated March 12, 2020, the meeting will be held via teleconferencing with members of the Commission attending from separate remote locations. The meeting will be livecast via Zoom; where members of the public shall have the right to observe and offer public comment. This altered format is in observance of the recommendation by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

Regular Meeting
Wednesday May 19, 2021
1:00pm – 4:00pm
Minutes

1. Call to Order
1:00
2. **Approval of Agenda—ACTION - Attachment 1**
Motion was made to approve the Agenda. Motion/Second/Carry – Sue/Laura (3,0)
3. **Introductions**
Melody Easton, Rosemary Gonzalez, Alyssa Burke, Scott W. Lay, Sue Hoek, Laura Brown, Cindy Maciel, Lise Coudriet, Teresa Crimmens, Ryan Gruver (arrived at 1:03), Phebe Bell was not present.
4. **Public Comment**
5. **Commissioner Comment**
6. **Approval of Minutes** for February 22, 2021 Special meeting, March 17, 2021 Special meeting, and March 30, 2021 Special Meeting – **Attachment 2a, 2b, and 2c**
Motion was made to approve the minutes for February and two special meetings in March. Motion/Second/Carry – Ryan/Sue (4,0)
7. **Fiscal Review – ACTION – Attachment 3**
The Commission will review and approve the fiscal reports through March 2021 and Credit Card Reports through March 2021.
Motion was made to approve the fiscal reports and Credit Card Reports through March. Motion/Second/Carry – Sue/Ryan (4,0)
8. **PUBLIC HEARING: First 5 Nevada County 2021-2024 Strategic Plan – ACTION – Attachment 4**
The Commission will take public testimony and accept the 2021-2024 Strategic Plan.
Public Hearing began at 1:10 No public testimony, Public hearing ended at 1:14. Motion was made to accept the 2021-2024 Strategic Plan. Motion/Second/Carry – Laura/Sue (4,0)

Scott W. Lay
Commission Chair
Nevada County
Superintendent of
Schools

Ryan Gruver
Vice-Chair
Director,
Nevada County Health
& Human Services
Agency

Phebe Bell
Director, Behavioral
Health
Nevada County
Health and Human
Services Agency

Laura Brown
Executive Director,
Excellence in Education
Foundation

Sue Hoek
Nevada County
Supervisor,
District 4

9. Contractor Quarterly Report Overview – DISCUSSION – Attachment 5

The Commission will review a snapshot of the quarterly report data for quarters 2 and 3 from the funded partners.

10. Budget Review – DISCUSSION/ACTION – Attachment 6

The Commission will review and make necessary changes to the preliminary 2021-2022 budget. If no changes are required, the Commission can choose to adopt the budget as-is. *No Changes to the preliminary 2021-2022 budget. Motion was made to adopt the budget as is. Motion/Second/Carry – Sue/Laura (4,0)*

11. Long Range Financial Plan – DISCUSSION/ACTION – Attachment 7

The Commission will review and make necessary changes to the preliminary Long Range Financial Plan. If no changes are required, the Commission can choose to adopt the Long Range Financial Plan as-is.

No changes were made to the Long Range Financial Plan, motion was made to adopt the Long Range Financial Plan as is. Motion/Second/Carry – Sue/Laura (4,0)

12. Carry Over Request – ACTION – Attachment 9

TTUSD is requesting \$5000 in carry-over funds to support their Early Learning Conference that they were unable to host in 2020-2021. Attached you'll find a description of the purpose for the request.

Every year in May TTUSD holds an annual conference for Early Learning Educators for professional development and networking, but because of the pandemic they were not able to have one. Cindy Maciel is asking for a rollover and hold the conference at the beginning of the next school year (2021-2022). Motion was made to carry over \$5,000 for Early Learning Conference held by TTUSD. Motion/Second/Carry – Laura/Sue (4,0)

13. Executive Director's Report – DISCUSSION – Attachment 8

The Executive Director will provide highlights from her written report:

- **First 5 CA/First 5 Association Update**
Advocacy day was on April 27th, Melody and several other Executive Directors along with Rosnina Dort met with Representative Senator Dahle and her team to discuss the need for increased funding for child care, advocacy towards the Earned Income Tax Credit, and increased mental health services for children and families in light of the pandemic. Systems Change Technical Assistance: First 5 is required to submit an annual report outlining the systems change/systems integration efforts by June 30th due to the new Small Population County Funding Augmentation. An external company, Child Trends, will be providing technical assistance to all small counties. This will help improve local and statewide systems that are designed to increase access to services for families.
- **Child Care Task Force – American Rescue Plan funds**
Meetings are not being held as frequently as before. A survey was held, and data was shared with lots of great people, and it got to the point where there were lots of great ideas, just not enough funding to execute those great ideas. There is money coming but no one knows when or how much will be coming.

- **Contracting Update**

Melody met with all new funded partners and reviewed the contracts. In late summer First 5 will be hosting quarterly Contractor's meetings virtually to bring all funded partners together and allowing partners the opportunity to share about their programs with each other.

- **Persimmony Update**

Melody and Rosemary continue to work the Persimmony team to build the database that would be used by funded partners and for our own reporting.

- **Social Media Outreach**

Facebook – 656 people following the page

Instagram – 162 followers

Adjournment 1:59 p.m.

Next meeting: Wednesday, June 16, 2021 at 1:00pm – Regular Meeting – Remote Meeting

