



As authorized by Governor Newsom's Executive Order, N-25-20, dated February 18, 2021, the meeting will be held via teleconferencing with members of the Commission attending from separate remote locations. The meeting will be livecast via Zoom; where members of the public shall have the right to observe and offer public comment. This altered format is in observance of the recommendation by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

**Regular Meeting**  
**Wednesday, February 22, 2021**  
**9:00 – 11:00 a.m.**  
Minutes

- 1. Call to Order** 9:04 a.m.
- 2. Approval of Agenda—ACTION - Attachment 1**  
*Motion was made to approve Agenda. Motion/Second/Carry Ryan/Laura (5-0)*
- 3. Introductions**  
*All commissioners and staff introduced themselves. Scott W. Lay, Ryan Gruver, Phebe Bell, Laura Brown, Sue Hoek, Melody Easton, Rosemary Gonzalez, Alyssa Burke, Laura Harter*
- 4. Public Comment** *No Public Comment*
- 5. Commissioner Comment**  
*Scott mentioned that he may need to leave at 10:15 and Ryan Gruver will take over the meeting. Ryan Gruver made a comment about the vaccine rollout, educators and childcare providers are eligible for the vaccine.*
- 6. Approval of Minutes** for December 16, 2020 Regular Meeting and February 1, 2021 Special Meeting - **Attachment 2a & 2b**  
*Motion was made to approve December 16, 2020 and February 1, 2021 Special Meeting. Motion/Second/Carry Phebe/Sue (5-0)*
- 7. Fiscal Review – ACTION – Attachment 3**  
The Commission will review and approve the fiscal reports from August – November 2020 and Credit Card Reports from August – November 2020.  
*Motion was made to approve the fiscal report from August-November 2020 and Credit Card Reports from August-November 2020. Motion/Second/Carry Ryan/Sue (4-0)(1 abstaining)*
- 8. PUBLIC HEARING:** First 5 Nevada County FY 19/20 Annual Evaluation—**ACTION (10 minutes) - Attachment 4**  
The Commission is asked to take public testimony and accept this report.  
*Open for public comment at 9:13 am. No public testimony or comments. Public Hearing closed at 9:15 am*

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Scott W. Lay  
Commission Chair  
Nevada County  
Superintendent of  
Schools

Ryan Gruver  
Vice-Chair  
Director,  
Nevada County Health  
& Human Services  
Agency

Phebe Bell  
Director, Behavioral  
Health  
Nevada County  
Health and Human  
Services Agency

Laura Brown  
Executive Director,  
Excellence in Education  
Foundation

Sue Hoek  
Nevada County  
Supervisor,  
District 4

**9. PUBLIC HEARING:** First 5 California Annual Report—**ACTION (15 minutes) - Attachment 5**

The Commission is asked to take public testimony and acknowledge receipt of this report.

*Public Hearing opened at 9:15am. No public testimony or comments. Public Hearing closed at 9:17 am*

**10. Updated Meeting Calendar - DISCUSSION - Attachment 6**

The Commission will review the updated meeting calendar for the remainder of 2020-2021.

*Some shifts were made due to more special commission meetings than normal to accommodate to schedules and worked around the RFP process and funding information from First 5 California.*

**11. Funding Process - Discussion - Attachment 7**

Staff will share the process for reviewing and scoring completed funding applications. Review meeting scheduled for March 17, 2021.

*Melody discussed the process for reviewing and scoring the funding applications. Binders will be provided for all commissioners so that scoring can take place before the March 17<sup>th</sup> meeting.*

**12. Home Visitation Coordination Grant - DISCUSSION**

The Commission will receive an update on the HV Coordination grant process from Community Collaboration Coordinator Alyssa Burke.

*Alyssa was invited to the meeting to update the commissioners on the work that is being done with the Home Visiting Coordination Effort. Alyssa has been meeting with many home-based programs within Nevada County and collecting data to provide what data looked like prior to Covid and after Covid. She is also creating a flyer with all the different home visiting resources in Nevada County that has all the resources along with contact information and eligibility requirements and guidelines. As she is gathering information, she is seeing areas with gaps and would like to build bridges to fill the gaps to get the families connected to the services to help them get the benefits and address their needs.*

**13. Budget Review – ACTION – Attachment 8**

The Commission will review and approved the revised 2020-2021 budget. A preliminary 2021-2022 Budget will be presented during the next Commission meeting.

*The only change to the budget is accounting for the Home Visiting Coordination Grant. Motion was made to approve the revised 2020-2021 budget. Motion/Second/Carry Laura/Sue (5-0)*

**14. Executive Director’s Report—DISCUSSION - Attachment 9**

The Executive Director will provide highlights from her written report:

- **First 5 CA/First 5 Association Update**

*First 5 CA continues to release marketing materials for Earned Income Tax Credit and Covid-19 vaccinations for childcare providers. Rosemary shares them on First 5 Nevada County Facebook and Instagram pages. First 5 Association is working with a consultant to create a workplan to guide our work in the Race, Equity, Diversity, and Inclusion (REDI) space. It will provide counties with tools to address policies, practices, and procedures. They are also promoting the importance of partnering with Local Medi-Cal managed care plans. Melody will begin working on it as it aligns well with the shift of MAA Billing.*

- **Emergency Supplies and Books**

*Rosemary is working with community partners to distribute cleaning and PPE supplies. 600 book bags with 3 bilingual books are being distributed to Tahoe-Truckee area and the Western Nevada*

This agenda was posted on the web at [www.first5nevco.com](http://www.first5nevco.com). Posted on February 18, 2021.

Upon request, First 5 Nevada County will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A request should include your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service. We will process your request as quickly as possible. Requests should be sent to: Melody Easton at First 5 Nevada County, 380 Crown Point Circle, Grass Valley, CA 95945, or [rosemary@first5nevco.org](mailto:rosemary@first5nevco.org).

*County that will also be distributed by Rosemary.*

- Child Care Task Force  
*Meetings are held 2x per month. More than 250 parents participated in a Childcare needs Survey. SNCS is compiling a list of providers who are interested in getting vaccinated. Melody and Rossnina Dort met with Ryan Gruver and representatives from the Business Task Force and Sierra Business Council to share the outcomes of the survey and discuss potential ways to support families in need.*
- Grantee Highlight  
*Video link was shared from Sierra Community House that provides an overview of the program through their family room as they continue to serve families. [https://youtu.be/2QNY3il\\_9ww](https://youtu.be/2QNY3il_9ww) Community Collaborative of Tahoe Truckee and Tahoe Truckee Community Foundation released their January 2021 Safety Net report: <https://www.ttcf.net/projects-programs/community-collaborative-of-tahoe-truckee-cctt/safety-net-provider-update/>*
- Social Media Outreach  
*Facebook-660 people following the page  
Instagram-150 followers*

Correspondence—NONE

## **Adjournment**

9:48 am

Next meeting: Wednesday, March 17, 2021 – Remote via Zoom

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This agenda was posted on bulletin boards 72 hours in advance of the meeting outside the Madelyn Helling Library Conference Room; inside Bulletin Board at the Eric Rood Administrative Center; and the Nevada County Superintendent of Schools Office in Nevada City. In Truckee it was posted on the public bulletin board at the Tahoe-Truckee Unified School District and at Nevada County Social Services in the Joseph Center. On the web it was posted at [www.first5nevco.org](http://www.first5nevco.org). Posted on May 9<sup>th</sup>, 2008.

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