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As authorized by Governor Newsom's Executive Order, N-25-20, dated March 12, 2020, the meeting will be held via teleconferencing with members of the Commission attending from separate remote locations. The meeting will be livecast via Zoom; where members of the public shall have the right to observe and offer public comment. This altered format is in observance of the recommendation by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

Regular Meeting
Wednesday, December 16, 2020
1:00 – 4:00 p.m.
Minutes

1. Call to Order *1:03pm
2. **Approval of Agenda—ACTION - Attachment 1**
**Motion was made to approve agenda. Motion/Second/Carry - Laura/Sue (4-0), 1 absentee (Jill Blake)*
3. **Introductions** *All Commissioners, Staff and Public introduced themselves.
(Scott Lay, Ryan Gruver, Laura Brown, Sue Hoek, Melody Easton, Rosemary Gonzalez, Alyssa Burke (CCC), Phebe Bell (Behavior Health), Cindy Maciel (TTUSD) Jill Blake joined at 1:08 pm.
4. **Public Comment** *NO public comments
5. **Commissioner Comment** *No Commissioner Comment
6. **Approval of Minutes** for September 16, 2020 - **Attachment 2**
**Motion was made to approve minutes for September 16, 2020. Motion/Second/Carry – Ryan/Laura (5-0)*
7. **Election of Officers – ACTION**
The Commission will elect a Chair and a Vice Chair to serve in 2021.
**Jill formally nominated Scott as Chair and Ryan as Vice Chair. Motion/Second/Carry – Jill/Sue (5-0)*
8. **Nomination of Commissioner – ACTION (5 minutes)**
The Commission will decide whether to nominate Phebe Bell to serve as Commissioner; replacing Jill Blake, whose term ends 12/31/2020. The Commission bylaws state that the Commission will always have a member representing the Directors of Behavioral Health, Public Health, or Social Services. This is a two-year appointment.
**Scott nominated Phebe Bell to serve as Commissioner from January 2021 through December 2022.
Motion/Second/Carry - Scott/Laura (5-0)*
9. **PUBLIC HEARING:** First 5 Nevada County FY 19/20 Annual Independent Audit—**ACTION (10 minutes) - Attachment 3**
The Commission is asked to take public testimony and accept this report.
**No comment from public closed at 1:16pm. Motion was made to approve the Annual Independent Audit.
Motion/Second/Carry – Jill/Sue (5-0)*

Scott W. Lay
Commission Chair
Nevada County
Superintendent of
Schools

Ryan Gruver
Vice-Chair
Director,
Nevada County Health
& Human Services
Agency

Jill Blake
Director, Public
Health, Nevada
County Health &
Human Services
Agency

Laura Brown
Executive Director,
Excellence in Education
Foundation

Sue Hoek
Nevada County
Supervisor,
District 4

10. PUBLIC HEARING: First 5 Nevada County FY 19/20 Annual Report Submission to First 5 California—
ACTION (15 minutes) - Attachment 4

The Commission is asked to take public testimony and accept this report which has been submitted to First 5 CA.

**No comment from public closed at 1:20 pm. Motion was made to accept Annual Report. Motion/Second/Carry – Laura/Sue (5-0)*

11. Quarter 1 Grantee Reports - DISCUSSION - Attachment 5

The Commission will review a report of the grantees' first quarter deliverables and expenditures.

12. Medi-Cal Administrative Activities (MAA) - Action - Attachment 6

The Commission will review and approve the draft contract between First 5 Nevada and Nevada County Public Health for the administration and coordination of MAA-billable activities.

**A motion was mad to approve the Draft for the administration and coordination of MAA-billable activities. Motion/Second/Carry – Ryan/Sue (4-0) 1 recused (Jill Blake)*

13. Home Visitation Coordination Grant - DISCUSSION - Attachment 7

The Commission will receive an update on the HV Coordination grant process and review the Action Plan.

**Alyssa Burke was introduced to the commissioners as the Community Collaboration Coordinator.*

14. Executive Director's Report—DISCUSSION - Attachment 8

The Executive Director will provide highlights from her written report:

- First 5 CA/First 5 Association Update
- Request for Proposals - First 5 CA SPCFA decision January 28, 2021. Need to move the February meeting back?
**Timeline of meetings are as follows:*
 - *January 28, 2021 - State Commission makes their decision re: SPCFA Funding for 2021-2024. Staff will send out announcements*
 - *February 1, 2021 - Special Meeting of the First 5 Nevada Commission to finalize the amount of funding allocated for programming. Staff to send out an announcement immediately following*
 - *February 17, 2021 - Regular Meeting of the First 5 Nevada Commission*
 - *February 19, 2021 - deadline for application submissions*
 - *February 26, 2021 - Commissioners receive hard and electronic copies of applications and scoring materials for review*
 - *March 17, 2021 - Special Meeting of the First 5 Nevada Commission - primarily focused on reviewing and scoring the applications*
 - *April 2021 - No Meeting*
 - *May 19, 2021 - Regular Meeting of the First 5 Nevada Commission*
 - *June 16, 2021 - Regular Meeting of the First 5 Nevada Commission*
- Emergency Supplies and Books
**Final Shipment of Emergency Supplies should arrive before the end of December. Supplies have been distributed to Childcare Providers, Families, Nevada County Food Bank, and the Friendship Club for use at their Learning Hub at the Fairgrounds.*
- Emergency Supplies and Books
**3000 books from First 5 CA will be delivered late December or early January to be distributed in Eastern and Western Nevada County. Cindy Maciel from TTUSD will help with distribution.*

This agenda was posted on the web at www.first5nevco.com. Posted on December 9, 2020.

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- Evaluation Update

**We are in a contract with Persimmony with the contingency that it can be voided if the Small County Augmentation Funds are not received. The hope is to have the currently funded program submit their quarterly reports onto Persimmony for quarters 3 & 4. January 11, 2021 there will be a Quarterly Report Overview/Training for quarter 2 with our currently funded program coordinators, at 3:00 pm.*

Correspondence—**NONE**

Adjournment *2:10 pm

Next meeting: *Wednesday, February 17, 2021 at 1:00pm - likely another remote meeting*

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